SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

RAMANANDA COLLEGE

RAMANANDA COLLEGE, P.O. AND P.S.- BISHNUPUR, DISTRICT- BANKURA.
STATE- WEST BENGAL, PIN - 722122, INDIA.
722122
www.ramanandacollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ramananda College is a premier higher educational college located in Bishnupur, within the Bankura district of West Bengal. The college was established by Sri Ramnalini Chakraborty (freedom-fighter and social worker) and Sri Radhagobinda Roy (Founder-Principal)and lacal clubs ans common people. The college is named after Sri Ramananda Chattopadhay (1865-1943) who was a journalist, editor and scholar during the Bengal Renaissance. Since its inception in 1945, this college has been serving the cause of higher education among the local community, students from other districts and remote villages.

Initially the college was affiliated to the University of Calcutta and later to the University of Burdwan and since 1st January 2017 it is under Bankura University. The college is recognized by the UGC under sections 2f and 12 B. Moreover, with the introduction of various Post Graduate Courses in Science and Humanities, it has become a constituent college of Bankura University. The college is complaint with the visions of RUSA and has been sanctioned an amount of Rs. 2 crores. Out of these 1.7 crores has been received till date.

The college imparts quality education to its students in 51 courses. Out of these 40 are UG, 5 are PG and 6 certificate courses. As of the academic year 2019-20, there were 1133 male and 1055 female students. The college is managed by a governing body consisting of 13 members including the Principal and headed by a President. The governing body monitors overall functioning of the college. It has a functional IQAC, which plans, organizes and monitors various institutional activities.

The college has over the years groomed many students who are well-established in academic, administrative, financial, and corporate sectors at home and abroad. It has a rich list of illustrious alumni, who have served the state and the nation. The distinguished alumni have noteworthy presence in all spectrums of social life including science, literature, fine arts, sports, politics, administration, social work, military services and judiciary.

Vision

The vision of Ramananda College is to provide innovative academic ambience, best standards, healthy practices, opportunities and experiences that enable individuals, communities, and the society as a whole to thrive, develop and prosper. This institution of higher education is open to all irrespective of caste, creed, religion and gender. Since its inception in 1945 the institution has been marching forward to become a center of excellence for higher education, heralding the motto of SRADDHAVAN LABHATE JNANAM.

Mission

- To provide adequate support to both teaching and learning through academic programmes and services.
- To be recognized nationally as an institution with a difference.
- To promote standard and quality education, ensuring all round development of the marginalized youth in the locality.
- To develop educational professionals to be recognized globally for the quality and skills of their

teaching, research, scholarship and leadership.

- To inspire the faculty, staff and students to be committed to the institution, society and nation.
- To promote women's education in the backward district of Bankura and adjacent areas.
- To facilitate optimum use of resources and infrastructural facilities for expanding opportunities for all students and develop inter/multi-disciplinary skills.
- To inculcate social, cultural, scientific and ethical values among students.
- To produce resourceful teachers and scholars to be employed in academia ad industries.

To equip the learners with latest knowledge, competence and skill while deeply attached to the cultural root of the nation

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strength

1. Location in heritage town of Bishnupur.
2. Sprawling campus with 37635.82 sq. meter and eco-friendly atmosphere.
3. Some of the teaching faculty of the college have research experience from foreign institutions, IITs, DRDO, IIAS etc.
4. Provision of scholarships and midday meal in the name of "Annasatra Prakalpa" sponsored by agencies and well-wishers to encourage first generation and underprivileged learners.
5. Existence of 4 hostels for accommodation facilitates students from distant places.
6. Wide range of courses at PG, UG and certificate level.
7. Introduction of new PG and certificate courses.
8. Use of internet, ICT, modern technologies and e-learning resources coupled with the availability of computers, photocopiers and scanning facilities.
9. Effective mentoring system and excellent student support mechanism.
10. Introduction of Communicative English and computer classes.
11. Central Instrumentation Facility housing sophisticated instruments.
12. Satisfactory progress regarding peer reviewed publications.
13. Central Library is equipped with INFLIBNET housing more than 34173 text books with 9665 reference books, some rare books, E-books, NLIST digital database and 23 journals/magazines. In addition, most of the departments have departmental libraries.
14. The college has a record of consistently excellent academic results. Many students have topped University merit list, won medals and awards. High percentage of students progressing to higher academic degrees and a number of students qualifying NET/SET examinations. Some ex-students are engaged in research in India and abroad.
15. College has a registered Alumni Association taking interest in various activities. The alumni are highly accomplished spread worldwide. Some of them have been awarded Bhatnagar Prize and Shiksha Ratna.
16. The college provides sufficient opportunity for personality development of the students through sports and cultural activities.
17. The College has a big playground, firing range, volley ball court and a multi-gym facility with modern equipments. Students have won a number of state, district and university level competitions in football and kho kho.
18. NSS unit ensures active involvement of the students in social responsibility and community welfare

through extension activities.

19. The college has a unit of NCC (53 Bengal Battalion) which functions with its high pride.

Institutional Weakness

Weakness

1. Even after 76 years since inception of the College, there are a number of learners belonging to 1st generation and underprivileged class.
2. The tendency of a number of 1st generation learners to engage in low paying jobs in the final year often led to drop outs. Even though they talent, they have no tenacity to continue their studies.
3. 1st generation learners are not up to date with internet technologies and lack of facility for them acts as an impediment.
4. Shortage of Wi-Fi internet connectivity.
5. Since, the college started before independence there are a number of old buildings. There are problems with their maintenance. Even, the infrastructure of the laboratories in these old buildings is inadequate.

Institutional Opportunity

Opportunities

1. The Bishnupur railway station situated between Garbheta in South and Bankua in North within the Kharagpur-Adra section of South Eastern Railway has excellent rail connectivity. The location of the College near to Bishnupur railway station is advantageous for the students and Faculty members.
2. The location of the College near the Lalbandh water body at one end of Bishnupur, provides a calm and quiet atmosphere for pursuing academic activities.
3. Introduction of a number of career-oriented courses.
4. The Communicative English course encourages the students to sharpen their language skills to face challenges in the job market.
5. Production of e-study materials to cater the need of students.
6. The Faculty strength of the College.
7. The Governing Body is supports upgradation of teaching, research and developmental activities of Faculty members.
8. The Students Union supports smooth running of the college activities.
9. The College has a large playground with regular practice facilities. As a result, the College has won a number of state and district level championships in last 5 years.

Institutional Challenge

Challenges

1. Reducing the dropout rate amongst 1st generation learners.
2. Increasing employability among students through technical skills.

3. Mobilizing funds for improving the college.
4. Industry collaboration in studies and research activities.
5. Increasing the number of training activities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The mission of Ramananda College is to develop students having appropriate life and employability skills though quality teaching-learning process. The CBCS syllabus has been framed for skill enhancement. Some career oriented programmes are also run in the College to assist them for self-employment.

The College runs UG (Honours and General) and PG courses in various disciplines of Science, Humanities and Commerce. During the last 5 years four new PG and two new Hons.UG programmes have been started .The Institution being affiliated to Bankura University follows the curriculum developed by the University. However, faculty members of the UG and PG Board of studies contribute towards development of the curriculum. There is a well-defined Academic calendar. The syllabus is distributed into teaching modules among the faculty members. There are arrangements for central academic routine, departmental routines, tutorial classes, library classes etc. The college organizes special class for backward students . Faculty members also mentor students in different groups. Internal assessments and home assignments are organized to assess students's performance. There is a structured feedback mechanism from the students, parents, teachers and alumni. The College provides internet connectivity, inflibnet and ICT facilities to cater the students and faculty members. The PG students have an access to the e-learning resources in N-list. E-learning resources have been strengthened during the pandemic and the college website houses a number of learning materials. The faculty members attend various Orientation courses, Refresher courses, seminars and workshops in order to keep themselves updated.

The students have the opportunity of experimental learning through field surveys, excursions and project works. They also take part in student's seminar and exhibitions. Career oriented programmes like Spoken English and Basic Computer Literacy are already in place. In addition, three new certificate courses in Knitting and Modern handicrafts, Food Processing and Computer Training Course have been introduced in the last 5 years to enable them for self-employment.

The NSS, NCC units, Eco-club and Women Cell sensitize the students on issues related to professional ethics, gender sensitivity, human values, sexual harassment, self-defense, yoga, biodiversity, environmental sustainability.

Teaching-learning and Evaluation

The College has a student base that comes from varied socio-economic backgrounds. Their aptitudes, knowledge, competences, and skills vary greatly. The admission process is completely transparent and merit basis.

In the beginning of every academic year (and every semester), students are provided with the academic calendar, the class timetable, along with information about special interactions and other planned academic programmes. Information about programme outcomes, programme-specific outcomes, and course outcomes are

displayed on the college website as well as on college notice boards. Slow learners are encouraged to take part in remedial classes and tutorials. Advanced learners are also encouraged to participate in different kinds of academic programmes such as debates, seminars, classroom PowerPoint presentations, etc.

Departments have a mentoring programme where students are advised about academic and college-related matters. All the departments organize student seminars, workshops, exhibitions, and group discussions. Post-graduate students have mandatory research work under the supervision of faculty members in their course curriculum. All the teachers use ICT, e-resources, and PowerPoint presentations for teaching. The college has subscriptions for a number of e-books and e-journals through INFLIBNET.

Outdoor studies, field work, and industry visits are frequently conducted for students of the Botany, Geography, Zoology, and Environmental Sciences departments. The Departments of Nutrition and Human Physiology take part in health camps. Continuous and internal assessments take place following a rigorous process. Model questions are provided to students, as are home assignments. Extracurricular activities such as sports, NCC programmes, NSS activities, and excursions facilitate the all-round development of students.

Faculty members are encouraged to take part in FDPs, seminars, workshops, refresher, and orientation courses. In the current assessment period, quita a good number of teachers participated in orientation and refresher courses. Some teachers received awards for their achievements.

Research, Innovations and Extension

The College has a healthy practice of promoting research activities. We have an active Research Committee, which motivates the faculty members to apply for research grants from various funding agencies like UGC, CSIR, DBT, DST etc. in their area of interest and publish their findings in reputed journals. It also encourages participation in conferences, training programmes and workshops. During the assessment period, 10 major and minor research projects were carried out. The faculty members have published 141 research papers in peer reviewed International and National journals and 70 books/book chapters in the assessment period. To cultivate research aptitude among students the College sanctions an amount of 1, 00,000 INR each year to fund minor research projects by Faculty members involving at least two students. A total of 17 faculty members are recognized as PhD supervisors and there are 14 research scholars pursuing their PhD degree. Three faculty members have set up collaborative research activities with some Universities in West Bengal. As a part of the postgraduate curriculum, students submit duly supervised dissertations. The College has a dedicated central instrumentation facility to assist the faculty members and students in carrying out their research activities. The College organized 16 conferences/seminars and workshops and invited a number of national and international scholars of repute to facilitate transfer of knowledge. Student seminars were conducted in all the Departments regularly.

Excursions and field surveys were conducted by various departments to sensitize the students about biodiversity, wild life management, archaeological importance etc. Workshops and seminars were conducted on Intellectual property rights (IPR).

A number of career counseling programmes were organized to assist the students. In order to sensitize the students about social responsibilities, a number of extension and outreach programmes were conducted by the NCC, NSS, different academic departments, students' Forum, Eco club, etc. The Kanyashree Pakalpa in the College received the certificate for third best performing institution in Bankura district. A MoU has been signed with Mallabhum Yoga Centre to support cooperation in yoga training programs for healthy life and skill

development.

Infrastructure and Learning Resources

The college has adequate infrastructural facilities for academic, research, sports and cultural activities. Biram Bhavan, Ramnalini Chakraborty Hall and Virtual class rooms equipped with modern technologies are also used for various cultural activities. All the Departments have adequate classrooms, laboratories, departmental offices with washrooms and ICT and internet facilities. Photocopy and scanning facilities are available in the campus. The College maintains a medicinal plant garden, rain water harvesting plant and automatic weather monitoring station. The Central Library is equipped with INFLIBNET housing a large number of text books with nearly 10000 reference books, rare books, E-books, NLIST digital database and 23 journals/magazines to cater the need of the students and teachers. It has a reading hall, browsing section and facilities for online and offline search for books. In addition, most of the departments are furnished with departmental libraries. All the smart class rooms are provided with projectors and laptops.

The college has separate common rooms for boys and girls equipped with amenities for pure drinking water, toilets, vending machines and indoor games. Likewise, the common rooms for teaching and non-teaching staff have similar facilities. There is a browsing center in the Teacher's lounge.

The science departments have a rich resource of chemicals, biological specimens, herbarium and instruments. There is a Central Instrumentation Facility housing sophisticated equipments for research activities. There are two digital generators for power backup. All laboratories have fire extinguishers and sufficient water supply. Departments of History and Zoology have museums that preserve rare historical, local folk art and animal specimens.

Outstation students are accommodated in 3 Boy's and 1 Girl's college hostel. There are two cycle stands and one motocycle/car stand in the campus. The College has a big playground, firing range, volley ball court and a multi-gym facility with modern equipments.

The college has a well-established system for IT facilities. The maintenance of computer, internet, installation of software and upgradation of hardware are done on a contractual basis. There are the budgetary allocations for infrastructure maintenance and augmentation.

Student Support and Progression

The College has a well-designed, institutionalized student mentoring and support mechanism relating to their academic, financial and ethical issues. The College publishes updated versions of its Prospectus at the beginning of every academic year Our college website www.ramanandacollege.org also provides relevant information to its stakeholders.

The College, being a public institution has several student welfare schemes -- financial assistance/scholarships, endowments, skill enhancement and development schemes, reservation for SC/ST/OBC and minority students

during admission, remedial coaching, yoga .

Both the College canteens provide food at subsidized rates for students. The Women Cell organizes programmes aiming at gender sensitization, awareness and welfare of girl students. Two NSS units and The NCC unit of the College organize annual camps, special programmes for developing student personality and skills in a holistic manner. The faculty members engage students in mentoring to solve academic and personal issues at the department level. The Academic council of the college discusses issues regarding student participation in academic activities and the need for support.

Individual UG and PG departments motivate a good number of students in preparing and qualifying for different competitive examinations .A Placement Cell helps in grooming students . Facilitating students with a number of certificate courses, computer literacy classes ensure employability of the students.

The Grievance Redressal Committee working in close synchronisation with the anti-ragging cell, anti-ragging squad, committee for prevention of sexual harassment and disciplinary committee, forms a formal grievance redressal mechanism by providing not only a platform for personal counselling of students but also addressing and resolving their complaints. Feedback mechanism forms the basis for quality improvement of the College.

The college has an active alumni association that interact with the College on issues relating to student motivation, infrastructural development, academic support etc. ensuring an all-inclusive quality improvement of the college.

A democratically elected student union maintains a liaison between the students and teachers and organizes a number of sports and cultural activities. The magazine *Shankha* published by the Student's union and the wall papers of individual departments showcase the literary and creative skills of students.

Governance, Leadership and Management

The Governing body is the apex administrative body of the college involving Principal as the secretary, Teaching, Non-teaching and student's representatives, external members nominated by the affiliating University and State Government, one of them working as President. It delegates all academic and operational activities to various sub-committees and takes financial, developmental and administrative decisionsas recommendedby IQAC, statutory and non-statutory sub-committees.

Academic council, Teacher's council, Non-teaching staff council and Students Union are involved in decentralized management of academic, co-curricular and extracurricular activities. An effective e-governance system is in place for planning, development, administration, finance, accounts, student admission and examination.

The welfare measures for teaching and non-teaching staff include provision for PF, CL, EL, ML, vacation leave, maternity and child care leavefor female staff members,cooperative society for giving loan to teachers,

accommodation for staff, provision of paying salary advance to newly appointed teachers, leave encashment and ex-gratia for casual staff etc.

The faculty members are provided leave for attending seminars, workshops, RCs/OPs to enhance their professional skills. There is a performance-based appraisal mechanism for them.

IQACworks significantly in guiding and reviewing the activities of the institution, developing and monitoring an annual action plan for teaching, research and departmental activities and analysing feedbacks from different stakeholders.

The Institute has a mechanism for mobilization and utilization of funds following Government rules. The External Audit of the College and Academic and Administrative audits are conducted respectively by the Finance Department, Govt. of West Bengal and affiliating university.

Institutional Values and Best Practices

The students, teachers and non-teaching members of the College work together to promote core institutional values, sense of responsibility and awareness. The College has attempted to innovate and develop best practices for social assistance programmes. The objectives of the innovation and best practices are to motivate students and other stakeholders to undertake activities that will help the society.

The College has implemented several measures for best practices. In the current assessment period, the College has started a scheme called "Annasatra Parkalpa" funded by well-wishers, teachers, staff members and alumni members to provide food for poor students attending the College from far flung areas. The College has started providing annual funds of 1, 00,000 INR for promoting minor research projects to faculty members. Senior College students go for teaching internships in local schools under an extension programme. The College has started certificate courses in cutting/knitting, modern handicrafts and yoga during the current assessment period. There is a provision for compulsory computer classes to all students. Our college has set up a medicinal plants garden. These plants have been selected and grown by the students of Botany Department. The college has started free self-defense classes for female students. The college has instituted free supply of sanitary napkins to female students in the Girls' Common Room. A policy has been undertaken to provide food packets to the college football and kho-kho team after practice session. A vegetable garden has been created in front of the Swabalambi Hostel, looked after by the residents of the hostel. The members of the Swabalambi Hostel utilized the produce from the garden which in turn reduced their monthly food expenses.

Active steps have been taken for environmental conservation. These include use of LED bulbs, solar powered lights, rain water harvesting, planting trees, gardening and observing "No-Fuel days".

The college runs *Annasatra Prakalpa* **(provision of mid-day meal to college students).Teaching ,non-teaching staff,philanthropers,ex-students of the college contribute**

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAMANANDA COLLEGE
Address	Ramananda College, P.O. and P.S.- Bishnupur, District- Bankura. State- West Bengal, Pin - 722122, India.
City	Bishnupur
State	West Bengal
Pin	722122
Website	www.ramanandacollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Swapna Ghorai	03244-252059	9434509415	03244-254427	principalramananda@gmail.com
IQAC / CIQA coordinator	Narendra Ranjan Malas	-	9434144468	03244-254427	nrmalas@rediffmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	

Date of establishment of the college	01-07-1945

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
West Bengal	Bankura University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	28-12-1953	View Document
12B of UGC	28-12-1953	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Ramananda College, P.O. and P.S.- Bishnupur, District- Bankura. State- West Bengal, Pin - 722122, India.	Semi-urban	9.3	25452.5

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali	36	HIGHER SECONDARY	Bengali	261	171
UG	BA,Bengali	36	HIGHER SECONDARY	Bengali	3026	280
UG	BA,English	36	HIGHER SECONDARY	Bengali	3036	15
UG	BA,English	36	HIGHER SECONDARY	Bengali	243	124
UG	BA,Sanskrit	36	HIGHER SECONDARY	Bengali	3036	28
UG	BA,Sanskrit	36	HIGHER SECONDARY	Bengali	243	112
UG	BA,History	36	HIGHER SECONDARY	Bengali	156	93
UG	BA,History	36	HIGHER SECONDARY	Bengali	3036	132
UG	BA,Political Sciece	36	HIGHER SECONDARY	Bengali	174	52
UG	BA,Political Sciece	36	HIGHER SECONDARY	Bengali	3036	94
UG	BA,Philosophy	36	HIGHER SECONDARY	Bengali	3036	344
UG	BA,Philosop	36	HIGHER SE	Bengali,Oriy	84	43

	hy		CONDARY	a		
UG	BA,Music	36	HIGHER SE CONDARY	Bengali	40	8
UG	BA,Music	36	HIGHER SE CONDARY	Bengali	3036	0
UG	BA,Educatio n	36	HIGHER SE CONDARY	Bengali	75	37
UG	BA,Educatio n	36	HIGHER SE CONDARY	Bengali	3036	165
UG	BSc,Econom ics	36	HIGHER SE CONDARY	Bengali	132	0
UG	BA,Economi cs	36	HIGHER SE CONDARY	Bengali	3036	0
UG	BSc,Econom ics	36	HIGHER SE CONDARY	Bengali	936	1
UG	BSc,Geograp hy	36	HIGHER SE CONDARY	Bengali	96	50
UG	BA,Geograp hy	36	HIGHER SE CONDARY	Bengali	0	0
UG	BSc,Geograp hy	36	HIGHER SE CONDARY	Bengali	936	26
UG	BA,Physical Education	36	HIGHER SE CONDARY	Bengali	3036	211
UG	BSc,Physics	36	HIGHER SE CONDARY	Bengali	936	10
UG	BSc,Physics	36	HIGHER SE CONDARY	Bengali	120	41
UG	BSc,Chemist ry	36	HIGHER SE CONDARY	Bengali	936	18
UG	BSc,Chemist ry	36	HIGHER SE CONDARY	Bengali	120	39
UG	BSc,Mathem atics	36	HIGHER SE CONDARY	Bengali	936	14
UG	BSc,Mathem atics	36	HIGHER SE CONDARY	Bengali	201	82
UG	BSc,Comput	36	HIGHER SE	Bengali	936	1

UG	er Science		CONDARY			
UG	BSc,Comput er Science	36	HIGHER SE CONDARY	Bengali	40	12
UG	BSc,Zoology	36	HIGHER SE CONDARY	Bengali	84	26
UG	BSc,Zoology	36	HIGHER SE CONDARY	Bengali	936	42
UG	BSc,Botany	36	HIGHER SE CONDARY	Bengali	84	18
UG	BSc,Botany	36	HIGHER SE CONDARY	Bengali	936	37
UG	BSc,Physiol ogy	36	HIGHER SE CONDARY	Bengali	78	34
UG	BSc,Physiol ogy	36	HIGHER SE CONDARY	Bengali	936	4
UG	BSc,Nutritio n	36	HIGHER SE CONDARY	Bengali	69	46
UG	BCom,Com merce	36	HIGHER SE CONDARY	Bengali	261	61
UG	BCom,Com merce	36	HIGHER SE CONDARY	Bengali	609	10
PG	MA,Bengali	24	GRADUAT E	Bengali	40	34
PG	MA,English	24	GRADUAT E	Bengali	40	16
PG	MA,Sanskrit	24	GRADUAT E	Bengali	40	9
PG	MSc,Mathe matics	24	GRADUAT E	Bengali	40	20
PG	MSc,Botany	24	GRADUAT E	Bengali	46	28

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				19				54
Recruited	0	1	0	1	15	4	0	19	27	12	0	39
Yet to Recruit				0				0				15
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				47
Recruited	0	0	0	0	0	0	0	0	26	21	0	47
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				15
Recruited	13	2	0	15
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				23
Recruited	18	5	0	23
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	14	3	0	14	5	0	37
M.Phil.	0	0	0	1	0	0	5	1	0	7
PG	0	0	0	0	1	0	9	5	0	15

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	11	1	0	12

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	285	0	0	0	285
	Female	335	0	0	0	335
	Others	0	0	0	0	0
PG	Male	40	0	0	0	40
	Female	67	0	0	0	67
	Others	0	0	0	0	0
UG	Male	1093	0	0	0	1093
	Female	1388	0	0	0	1388
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	350	306	276	249
	Female	262	261	288	295
	Others	0	0	0	0
ST	Male	92	95	89	71
	Female	42	54	46	41
	Others	0	0	0	0
OBC	Male	410	395	370	347
	Female	376	418	395	403
	Others	0	0	0	0
General	Male	741	608	511	467
	Female	904	867	788	715
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		3177	3004	2763	2588

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
877	877	828	37	37

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
45	45	43	21	21

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2588	2763	3004	3177	3072

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1008	1008	990	953	953

08-04-2021 11:20:27

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
612	710	608	887	846

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
108	94	88	85	74

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
123	112	106	98	97

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 51

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
68.27	159.94	97.93	71.20	164.09

4.3

Number of Computers

Response: 158

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

- The CBCS syllabus has been framed focusing on the overall mental development of a student. The framework of the syllabus therefore emphasises on the subjective core courses while allowing the individual student to opt for generic elective courses from any discipline of choice. To afford wholesome education for every student Skill Enhancement Courses, Ability Enhancement Courses and Discipline Specific Elective Courses are also offered.

- Many professors from our college actively participate as members of Undergraduate and Postgraduate Board of Studies for their respective subjects and therefore render important contributions towards the development and implementation of the curriculum under CBCS, Bankura University. Our college offers some UG (Computer science, Music, Nutrition, Economics etc.) and PG (Botany) course(s) for which there are no corresponding departments at the affiliating university. In such cases teachers from our college play pivotal roles in the planning and implementation of the particular curriculum.

- The CBCS curriculum is taught in our college through a well programmed Academic Calendar. The estimated teaching days are determined at the beginning of each semester and thereafter each department divides the workload of their syllabus into different teaching modules. The progress of each department are periodically reviewed internally and necessary measures are taken to complete the syllabus within a stipulated time to allow for the preparation of students for the upcoming end semester examinations.

- Meritorious and educationally backward students are sorted into groups and attended to by the teachers of the department beyond regular teaching hours to facilitate their academic and overall growth and development. The mentors take great care to keep a compassionate relationship with the mentee.

- Surprise home assignment tests are organised to judge the understanding of individual students after completion of important sections of the syllabus. All the departments follow a system of Internal Assessment/Home Assignments, apart from the University assigned examination schedule to assess students' performances.

- Feedback is sought periodically from four different stakeholders of the institution to evaluate the ongoing system and also to identify the problems therein so that timely measures can be taken to address the same.

- Apart from the University curricula the students are encouraged to enrol for career oriented programme in education like Spoken English Course, Basic Computer Literacy course and three other Add-on Certificate Courses in Knitting and Modern Handicrafts, Food Processing and Computer Training Course. These courses empowers the students to enable them for self-employment.

- The students of many departments enjoy the opportunity of experiential learning by field surveys and project works. Students are also encouraged to participate in Students' Seminar, Exhibition,etc. Keeping in mind the overall health and fitness of mind and body of our students the college arranges for Yoga Training Camps. Also, value education is offered to the students for their mental and emotional well-being and moral development. As part of academic extension activities NSS and NCC units of the college , the Eco-club and Women Cell work for sensitisation of the students towards various societal and environmental needs for the development of a healthy future generation.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Based on the curriculum guidance under the CBCS pattern of syllabus, the academic calendar of the Institution is prepared by the Principal and panel of experts (Members of Academic Council) in accordance

with the instructions and guidance provided by our affiliating University i.e., Bankura University. This academic calendar is prepared at the beginning of each semester and a number of parameters as well as events are assigned for the conduct of Continuous Internal Evaluation of every student in their respective departments.

1. At the start of each semester the guidance and schedule for conducting different events are circulated among the teachers and students of every department and the same is uploaded on the college website and also displayed on notice boards that are placed on strategic locations of the college and also on the college website .
2. Class tests (written), Unit tests as well as surprise tests (oral and written) are conducted on regular basis for the academic awareness as well as boosting their academic performances.
3. Home Assignments carrying specific weightage are given to the students as per the academic calendar.
4. Internal assessment tests of the students are conducted as per the Schedule of the affiliating University. Emphasis is given on the percentage of attendance of the students in class and in other activities.
5. After completion of internal examination the Principal conducts a meeting with the HODs (Academic Council) to discuss the students' performance and take initiative for further improvement.
6. Departmental seminars by the students on syllabus oriented topics are conducted to improve the narrative as well as presentation skill of the students. It also helps in augmenting the knowledge of the listeners (fellow students).
7. Visiting Faculty from other educational institutions helps in enhancing the skill as well as knowledge of the students.
8. Laboratory visits and visit to other educational institutes helps in knowledge exchange among students of common interests.
9. Outreach programmes such as teaching primary level students and community services are conducted with an aim to inculcate confidence among the college students. It also helps the students to develop their own demonstration and teaching skill.
10. Participation in intra-college departmental exhibition provides a common platform to all the students for learning through inter disciplinary approach.
11. Participation in intra-college cultural competitions helps in evaluating the students in terms of their extra curricular activities.
12. For all theoretical and practical courses, separate continuous evaluation procedures are followed. The practical exercise are evaluated based on regular as well as scientific presentation of exercise books.
13. Project reports and Educational tour reports are submitted as per the prescribed syllabus and the evaluation is made based on the submitted reports.

08-04-2021 11:20:30

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 88.24

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 45

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 6

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	5	0	1	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 12.75

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
562	470	267	512	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The College addresses various social and environmental issues and faculties of every department involve to make the students aware and trained in this regard. To properly sensitize the learners and supplement their knowledge about gender equality, human rights, environmental issues, there are specific committees such as the Woman Cell, Prevention of Sexual Harassment Cell, Eco-Club, NSS units., etc.   Different

workshops, seminars, webinars, special lectures, exhibitions are arranged regularly for inculcating desirable value system among learners.

Gender Sensitivity:

Focus on gender sensitivity is one of the important curricula of different departments. In Philosophy Honours, the concept of gender discrimination and caste discrimination in the Indian context have been studied. Papers in Political Science contain secularism and communalism, caste and politics, women's participation in politics. Syllabus of Geography contains gender issues and population studies.Syllabi of English,History also integrate gender issues. Women Cell and promotes gender equality through different programmes. Self defence training camp has been organized by Women Cell & Prevention of Sexual Harassment Cell of Ramananda College.

Environment and Sustainability:

Environmental education is an integral part of the curriculum of Environmental Studies for all undergraduate students. The curricula of different departments contain components on environment and sustainability. Geography Honours has one paper on ozone depletion and different climate hazards, ecosystem, food chain and energy flow etc. Papers in Botany Honours include ecology, biodiversity and plant geography. Zoology Honours students learn environmental toxicology, environmental degradation, biodiversity, conservations, bioethics and bio-safety.PG students of Botany undertake projects on environment and sustainability

Various workshops, seminars, lectures etc are organized to know about biodiversity and its conservation and also to encourage green practices. The College also organizes exhibitions which also serve the purpose of sensitizing students on environment-relate problems. No Fuel Day is observed in college to aware the students about the pollution free environment.

NSS promotes environmental protection through tree plantation and our alumni, teachers, non-teaching stuffs, NSS volunteers involve in community services in adopted villages. NSS is also spreading awareness to make the college plastic and tobacco free. NSS volunteers are always involved in cleaning the campus and the surrounding areas.

Under the outburst of COVID-19 pandemic situation, the COVID-19 cell of Ramananda College, in collaboration with IQAC and Nutrition Department have organized a campaign to aware on food sanitization in the locality of Bishnupur. Various national and international webinar have been organized about various issues and challenges of COVID-19, power shift in world politics in post COVID world and so on.

Human Values:

The significance of human values are imparted through courses in the syllabus of the departments such as Political Science, Bengali, Hindi, Sanskrit, English, Education, Economics, Philosophy etc. PG departments have integrated courses on human values and rights. Regular seminar, workshop on

intellectual property rights, human values have been arranged by our college to inculcate human values among stake holders. Monks of Ramakrishna Mission visit the college regularly address the stakeholders on special occasions. Other eminent persons also deliver speeches to motivate the students about human values.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.16

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
8	9	3	2	3

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 3.55

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 92

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 **Feedback process of the Institution may be classified as follows: Options:**

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 52.42

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1146	1208	1360	1398	1267

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2497	2497	2452	2372	2372

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 62.38

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
599	617	622	612	612

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The average socio-economic status of the students enrolled in this college is low. Their aptitudes, knowledge, competence, and other skills vary to a large extent. So, we take some general but important measures to adapt them to learning in this modern system of higher education. These are:

- In all departments, the faculty start teaching after evaluating the existing knowledge of new students so that the students do not face any problems while understanding new concepts, theories, or methods.
- At the beginning of the academic year (and each semester), students are provided with the academic calendar, the class timetable, and information about special interactions and other planned academic programmes.

For both advanced learners and slow learners, the college has certain policies, which are:

- Through interaction in class, the teaching faculty identify advanced and slow learners.
- Additional academic assignments are given to advanced learners to improve their capabilities. Advanced learners are also selected/encouraged to take part in different kinds of academic programmes such as debates, seminars, classroom PowerPoint presentations, presentation with charts and models.etc.
- Post-graduate students are especially encouraged to present papers in national-level and state- level symposia.
- For slow learners, special attention is provided by the faculty by allotting additional time for discussion of topics that have not been properly understood by students. Slow learners are provided with additional explanations and concept-clearing questions. They are also encouraged to discuss what they are taught with their fellow-students, who can provide them with an additional set of explanations. The performance of these learners is measured through internal assessments and home assignments. Each department also has a mentoring programme where all students are provided with advice about academic and college-related matters.
- In some departments, particularly those related to the sciences, senior post-graduate students help the instructor during practical classes and in projects. This results in interaction between students from different batches, helping junior students learn from their seniors.
- Remedial coaching is also provided for the slow learners to ensure that they are able to successfully learn and also qualify in their examinations.

File Description	Document
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 25:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

- All the departments organize students' seminars, workshops, exhibitions, and the presentation of models, charts ,etc.to make the learning process more effective and enjoyable.
- For subjects that require practical lessons, the laboratories are well equipped and the class routines are created such that the students can spent as much time as per as possible in hands–on practical sessions (in the case of the sciences) or in learning through the use of electronic resources (in the humanities and social sciences). Outdoor studies and field work are also frequently conducted for students of the Botany, Geography, Zoology, History and Environmental Sciences departments. The Departments of Nutrition and Human Physiology take part in health camps.
- PG students are involved in doing advanced project work, which is included in the curricula of their subjects. They are trained to do research work under the supervision of their departmental faculty. In some cases, they have published papers in peer-reviewed journals that are based on the projects.
- The herbarium in the Department of Botany and the specimen collection in the Department of Zoology are examples of resources that are used to enhance the learning experience of these students. The college's connection with a local museum, the Acharya Jogesh Chandra Purakriti Bhaban, is of great help to students of subjects like History, Bengali, and Sanskrit. The Department of Geography has recently installed a mini-observatory for providing real-time information about the weather, as well as improving the students' knowledge of geo-informatics.
- Some departments organize field trips. These help students to learn from observation. The college arranges field survey/projects for students to gain real-world experience and clarify their questions about the latest developments in their subjects/fields. Thus, concrete experimental and practical knowledge is gathered by the students.
- Special training in the use of computers has been arranged for the students.These classes are included in the college timetable, so that students access them compulsorily.
- Social outreach activities like exhibitions, study tours, and teaching local school students take place. School students frequently come to the different departments of the college, where the college students teach them through demonstrations and lectures. These help the college students develop leadership and organizational skills, enhance their creativity and confidence levels, and motivate them to work as good citizens.

- Exposure to national, international, state and regional level seminars/workshops help the students to interact with renowned resource persons of the fields.
- Sometimes departments formally and informally hold student-teacher meetings to encourage participative learning and to solve students' problems.

File Description	Document
Upload any additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

There are 13 ICT-enabled classrooms in the college, out of which 9 are smart classrooms. ICT-enabled tools are used by teaching faculty in the following ways:

- Faculty members create Power Point presentations, whose slides contain information that the teachers do not need to repeat in class in order to save time and focus on analysis or explanation. Similarly, if there are major analytical points or conclusions (depending on the discipline), those are also highlighted on slides so that students perceive them more effectively. In the sciences, a step-by-step illustration of an experiment using PowerPoint slides usually helps students follow the experiments better, especially if they have to duplicate them later in laboratories. For commerce and mathematics, PowerPoint presentations can highlight mathematical formulae that stay visible while instructors work out problems based on them on the adjoining board.
- For the purpose of ICT classes teachers use laptops, projectors and such IT tools. Most of the fulltime teachers are provided with individual laptops.
- All the departments have computers with Internet facility for preparation of power point presentation and other teaching learning materials.All academic departments have printers and photocopiers for the use of teachers and students for academic purposes.
- Teachers utilise online text and audio to provide new perspectives on topics to students. This is particularly useful in the humanities and social sciences, where the study of a text or a topic often requires the students to read short extracts from recently uploaded text articles or to listen to audio—be it a speech, a recording of a song, and occasionally, a lecture by an eminent personality in the field.
- Students are made to watch full-length films on various topics. It enables them to better understand texts (especially in the case of literary studies, history, and political science), individuals, or social processes.
- E-resources, model questions prepared by teachers are uploaded to the college website so that the students can access them from home even beyond college hours and during pandemic situation.

- The college has membership of Digital Library of India (NDL), INFLIBNET (N-LIST). Facilities for searching e-database from National Digital Library of India (NDL), INFLIBNET (N-LIST) are available.
- There is a browsing centre in the Central Library, Teachers' Lounge and Botany Department.

- Teachers send study materials, e-resources through e-mails. During pandemic situation Home Assignments and Internal Assessments have been conducted using digital means.
- During COVID-19 pandemic situation IQAC in association with other departments has organized national, international and state level webinars, lecture series. It also has formulated mechanism for online teaching-learning and evaluation procedure, producing study materials, e-resources, availing e-lecture platform, etc.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 25:1

2.3.3.1 Number of mentors

Response: 105

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 79.92

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality /

D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 39.94

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
39	37	34	36	32

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 9.47

2.4.3.1 **Total experience of full-time teachers**

Response: 1023

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Continuous assessment is a form of examination that evaluates a student's advancement throughout the semester. Proponents of continuous assessment argue that this approach allows better tracking of the progress of students and provides greateropportunities for offering more attention and guidance as well as supports to improve. In our college, an effort has been taken to evaluate the students' academic development continuously. After completing a chapter (or portion of the syllabus), the faculty take unit

tests or create questionnaires for the students regarding the studied chapters/sections. This particularly helps assess the students' weaknesses,which can be resolved later by the teachers and mentors. In every semester, the college creates a schedule of assignments to be given to all students in all courses (Honours, General Elective, Programme, and SEC). The topics or questions offered in these assignments are structured in such a way that these act as model question papers/practice runs for end-semester examinations. Moreover, the curriculum of Bankura University (to which Ramananda College is affiliated) under the Choice-Based Credit System (CBCS), has a compulsory internal assessment per paper which consists of 20% of the total marks awarded in each paper (10 marks out of 50). These marks are given on the basis of the result of the internal assessment, tutorials, and the class attendance percentage of each student. Slow learners, whose performance in the internal assessments is not satisfactory, are given an additional chance to improve their performance in the internal assessments.

Therefore, the college has taken several steps to engage students and provide them with multiple opportunities to prove their academic worth. The college attempts to make its students understand that perseverance and practice will always make them succeed. This reduces the anxiety felt by students about examinations and increases the emphasis on learning, rather than just passing examinations. These steps also let the college help advanced students in their progress by letting them pursue more challenging work, encouraging them to improve the pace of their learning.

During pandemic situation Home Assignments and Internal Assessments have been conducted using digital means. The Home Assignments have been given to the students through e-mails and collected from them in the same way. During online classes they have been made aware of their mistakes. Internal Assessments have been conducted in digital/electronic mode as per Bankura university directives. Sending question papers, collecting and evaluating answers and uploading marks of IA to the university portal were done through online mode.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

- In order to ensure rigour and transparency in the internal assessment, the examination committee is formed internally.
- The ratio of the weightage of marks in the core compulsory subject is 80% through the External Examination (conducted by the affiliating university) and 20% through an internal examination as mandated by the university.
- The system of internal assessment is communicated to the students well in time. they are also made aware of the evaluation pattern at the beginning of the semester during the welcome meeting at the

beginning of the academic year as well as special induction meetings at the beginning of the second semester of the academic year.

- Question papers are set following university guidelines.
- The faculty members evaluate the test papers promptly and the marks are directly uploaded to the university website through a dedicated examination services portal.
- Students are made to participate in special discussions about practical examinations and any queries they might have are cleared.
- Parent-teacher meetings are held, especially for first-year undergraduates, so that parents or guardians can discuss any problems their wards may have, in case their wards are diffident and unable to air their grievances out of shyness.
- In the event of any grievances expressed by the students, they are requested to enter them in the grievance redressal register maintained in every department and in the IQAC office, as well as the complaint box located outside the Principal's Chamber. Prompt action is taken to assuage the grievance within the shortest possible time period.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

- The Board of Studies (BOS) of the affiliating university prepares the syllabus of each course of each subject offered. The syllabus of each course is communicated to colleges and also available on the University website.
- At the start of the academic year, the Head of each department (HOD) organizes a departmental meeting regarding the distribution of syllabus to all faculty members. The department prepares Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and Course Outcomes(COs).
- The programme outcomes for every course offered in every subject is uploaded on the college website (http://www.ramanandacollege.org/programme_outcome.php).
- The primary objective of a specific course is communicated and explained to the students by the faculty members at the beginning of an academic session.
- The website of the college is comprehensive and is maintained by IT professionals. The courses taught in the college, the facilities provided to the students, and the list of teaching and non-teaching staff are displayed on the website. Regular updates are also provided to all concerned regarding the courses.
- Apart from the college website, a prospectus or information brochure is given to the students. The prospectus provides important information about all the programmes and courses along with the programme codes, the fee structure, the hostel facilities, and other relevant information.
- Finally, the mode of teaching, the organization of regular and special lectures, and the use of ICT-enabled tools are modified keeping the course and programme outcomes in mind. Therefore, students are regularly reminded about the outcomes of the courses and programmes in which they

are enrolled.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The evaluation of the attainment of programme outcomes is an important objective as it provides a benchmark to understand how far the institution has succeeded in accomplishing its purpose.

- The College monitors and ensures the achievement of Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) using both direct and indirect methods.
- Throughout the semester, the faculties while teaching sees to it that a successful bridge is established between the faculty and the students. More integrated cooperation between the two can lead to the attainment of POs, PSOs and COs.

Direct Methods:

- As part of the direct assessment, the attainment of the course outcome is assessed through internal examinations and a final examination at the end of the semester.
- The questions for the internal examinations are framed in line with course outcomes and the attainment is assessed from the answer scripts. The results of the final examinations are used to measure the attainment of POs and COs in each subject.
- Various co-curricular activities such as seminars, workshops, projects, assignments, etc. are also useful for measuring the attainment of POs and COs.
- Students are instructed to compulsorily participate in students' seminars where they present papers with power point, laptops, etc. They also read papers in such seminars every year/seminar. The college also organizes exhibition where students of different departments participate with charts,models etc.
- Several departments ,particularly PG departments conduct projects by students as part of university curriculum. They normally do the projects under the supervision of departmental faculty members.
- The attainment of program outcomes, program specific outcomes can be obtained by student

teacher interaction also.

Indirect Methods:

* The indirect method of assessment is done through feedback collected from the outgoing studentsat the end of the course.
* The feedback of teachers and alumni is also collected and analysed for CO attainment.
* Departments also try to track the pass out students and their placements in different fields.
* The college utilizes the following mechanisms to analyse data on the student performance and learningoutcomes to use it for planning and overcoming barriers of learning:
* Result analysis.
* Remedial coaching.
* Student counselling.
* Identification of weak learners.
* Identification of advanced learners.
* Feedbacks mechanisms.

File Description	Document
Upload any additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 63.5

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
456	446	307	580	544

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
612	710	608	887	846

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.47

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 30.81

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
14.99240	8.25800	0	0	7.55549

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 7.62

3.1.2.1 **Number of teachers recognized as research guides**

Response: 8

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 5

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	3

3.1.3.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
20	20	20	20	20

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Response:

Ecosystem for innovations in an educational institution refers to an interactive learning environment suitable for addressing the growing and changing needs for holistic development of the students Our college has taken multifaceted initiatives for creation and development of such an ecosystem.

From the outset the teachers help the students realize the goals, practical relevance, structure and contexts of the syllabus. This develops students' interest and habit for self-study. They feel free to discuss and interact. Chalk and talk method has been combined with ICT based modern methods using **Smart Classrooms, Computer Lab, Departmental Computers , High-speed Internet Facilities** etc.

Seminars, Workshops, Webinars are organised regularly to disseminate extensive and diversified knowledge thereby helping both the teachers and students to enrich and update themselves.

Teachers and students of practical based departments are provided with additional instrumental facilities through the **Central Instrumentation Centre**.

The Research Cell of the college promotes interdisciplinary research by propagating the ideas and information of the research activities of various disciplines through **Researchers' Meet, Seminars and**

Workshops involving teachers and students.

To inculcate the spirit of research among faculty and students the **Governing Body sanctions Seed Money for short term research projects involving students**.

The Post Graduate departments arrange **for lectures by visiting faculties** from universities and other colleges and share their own knowledge with students of other institutions.

Certificate Courses on Modern Handicrafts and Cutting & Knitting provide the students with some degree of functional education and hands-on-training for small income generation.

Certificate course on Yoga helps the students develop a healthy habit. The problem of deficiency in communication skills among the students has been addressed to by introducing a **Course on Spoken English**. **Karate Classes and Self-Defence Workshops** have been arranged for girl students to train them in physical self-defence.

Social learning is prioritised through **extension and programmes conducted by different departments and cells, the NCC and NSS unit**s

The Students' Union annually organises College Sports, Freshers' Welcome and Blood Donation Camp. Cultural Programmes and Competitions, Drama Festivals, Mock Parliament, Quiz Contest, Inter-college Games & Athletics Meet are organised annually by the departments of Music, Political Science, Physical. Education, and the Cultural and Sports Committees. All departments participate in an **Annual Exhibition** organised by the IQAC.

Environmental knowledge is created through **activities and seminars related to biodiversity, maintenance of a medicinal plants garden, preparation of compulsory projects on local environment by students, and prohibition of plastic use and tobacco consumption** within the college campus.

Our knowledge generating ecosystem gives due emphasis on Learners' Characteristics and addresses the socioeconomic backwardness of majority of the students through building a strong student support system. **The students support system includes Mentoring, Students 'Feedback, Remedial Coaching, Grievance Redressal Cell, Placement Cell, Free Computer Literacy Mission, Provision for Free Studentship and Scholarships and the support of "Annasatra"** (A Scheme for providing free lunch to students who come to college with an empty stomach)

File Description	Document
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 3

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual**

Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	1

File Description	Document
Report of the event	
List of workshops/seminars during last 5 years	

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2.13

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 17

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 8

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	
Any additional information	

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.43

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
4	10	10	7	8

08-04-2021 11:20:43

File Description	Document
List of research papers by title, author, department, name and year of publication	
Any additional information	

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.76

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
5	10	20	16	17

File Description	Document
List books and chapters edited volumes/ books published	
Any additional information	

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Response:

A perfect education system must provide students some opportunity to contribute towards the community and fulfil their social responsibility. In order to ensure this, our college has been continuously supporting various extension programs organised by NCC, NSS, different departments and the Student Forum of the college.

Special camps are organised annually by NSS in nearby villages for creating awareness about health and sanitation, harmful practices like superstitions and child marriage and to encourage women empowerment. A socio-economic survey is conducted to find areas requiring intervention. NSS and NCC cadets regularly participated in the observation of days of social importance like World Forest Day, National Voters Day, International Day for Disaster Management and so on. They organise social awareness programmes on World AIDS Day, Anti-tobacco Day and International Day against Drug Abuse and Illicit Trafficking.

Students of different departments shared their knowledge and learning experience with school students and common people in the neighbouring areas. For example, students of departments of Bengali, Sanskrit and Nutrition volunteered to teach children at different schools in the town. Laboratory based departments like Physics, Chemistry, Mathematics, Computer Science, Botany, Zoology, Nutrition, Physiology and Geography invited school students to their laboratories for demonstration cum hands on learning session, led by UG and PG students using experiments, instruments and specimen, on topics relevant to the children. These programmes gave school students the opportunity to experience new and advanced teaching methods that they are not exposed to on a daily basis. They also helped the students of the college to gain practical teaching experience and experience in preparing lessons and teaching material.

Department of nutrition observed National Nutrition Week, 2019 by imparting nutrition education aimed at effecting behavioural changes in the students of a nearby primary school.

Department of Bengali involved students of all departments to conduct spelling correction programmes in the Bishnupur Municipality area. These efforts made the common people aware of correct spellings of words used in advertisements, signboards and so on.

Department of Economics, as a part of a Minor Research Project, conducted socio-economic surveys of all the 19 wards of Bishnupur Municipality involving interested students from different disciplines. The students conducted door to door surveys, filled in questionnaires and became aware of the overall socio-economic condition and problems of the municipal area.

Department of Geography hosted a national map quiz organised by the National Cartographic Association. The participants from 14 schools highly benefited from the demonstration of how to read topographical maps at the onset of the programme.

Through different activities of the Women Cell of the college, students are sensitised towards issues of gender bias and women empowerment and the necessity of fostering an inclusive and equal academic environment.

The Students' Forum organised Blood Donation camps, in which students participated in various capacities.

To summarise, extension programmes contributed towards encouraging students to develop a zeal for social work, developing multidimensional skills, introducing the concept of "duties" as a corollary of "rights" and extending assistance to the underprivileged community in the neighbouring area.

File Description	Document
Paste link for additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	1	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 64

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
16	21	12	10	5

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 25.5

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
931	1153	830	326	365

File Description	Document
Report of the event	[View Document]
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document]

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 2

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	2	0	0

File Description	Document
e-copies of related Document	[View Document]
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document]
Any additional information	[View Document]

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 1

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Description: The institution has adequate number of class rooms, laboratories, computers, audio visual aids to facilitate the students admitted in UG and PG courses.

- There are 2588 students in all UG and PG Programmes.
- Total class room and laboratory room with 09 ICT enabled smart room and 01 virtual classroom. There are three seminar Halls equipped with modern technologies.
- Most of the departments have computers with internet facility. Students can access the central computer facility. Mathematics and Commerce Departments have their own computer labs. Photocopy and scanning facilities are available for preparation and dissemination of study materials etc.
- Zoology Department has a zoological museum. Botany Department has a herbarium for preservation of plant specimens and associated data .The medicinal plant garden is maintained by Department of Botany and eco club.
- We have a central library with more than 34173 text books, nearly 10000 reference books, few rare books, e books, digital database, 23 magazines and newspapers. Library books are well stacked in accordance with Dewey Decimal Classification System. Facilities for searching e-database from National Digital Library of India (NDL), INFLIBNET (N-LIST) are available. There is a browsing centre in the library
- There are separate common rooms for boys and girls equipped with carrom board, Table Tennis board, purified drinking water facilities and toilets. Girls' common room has a Vending Machine for sanitary napkins. Teaching and non-teaching staff have separate common rooms. The Teachers' lounge has a browsing centre.
- There is a Central Instrumentation Facility room with some sophisticated, sensitive and valuable instruments, used by the students and faculty members for research purpose.
- A rich resource of chemicals, samples and instruments are available in the laboratory of the science Departments. All the laboratories are protected by fire extinguisher and sufficient water supply. New instruments have been purchased according to newly introduced CBCS syllabus. College has a newly installed small Automatic Weather Monitoring Station under the supervision of the Geography Department.
- There is an institutional museum maintained by Department of History to preserve the rare elements of local art, folk culture and history.
- There is a big play ground along with firings range and volley ball court inside the campus. There are two cycle stands and one motorcycle stand in the campus. The gymnasium is enriched with modern equipments.
- Outstation students are accommodated in three Boys' hostels and one Girls' hostel.
- The Institution has disabled-friendly environment with ramp leading to the college canteen and boys' toilet and Wheel chair. Different Departments, library, canteen are connected with concrete pedestrian friendly pathways.

Green Generator and LED lamps are used in Laboratories, classrooms and other places in the campus as a measure of power efficient equipment. There are high mast solar lamps in the college campus as alternate sources of energy. There is a recently installed Rooftop Grid Connected Solar PV Power Plant (10kWp) by the West Bengal Pollution Control Board as college was selected for this purpose.

File Description	Document
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Response:

The Institution has modern facilities for sports, games and cultural activities. The big playground makes provisions for football matches, cricket matches, volley ball competition, athletic events, regular practices of the college current students and ex-students. The ground is used by the subdivision administration and the local educational institution, organizations for hosting different events or tournaments.

There are facilities for indoor games like carrom, table tennis etc. for students (boys' and girls') and for teaching and non-teaching staff.

The gymnasium has many modern types of equipment for the health fitness activities of the students, teachers and non-teaching staff.

Two halls (Biram Bhavan and Ramnalini Chakraborty Hall) and occasionally large class rooms and open spaces are used for different cultural activities also. There are permanent stages with audio – visual facilities in the Biram Bhavan (Auditorium) and Ramnalini Chakraborty Hall. For open stage programmes makeshift arrangements are made.

Arrangements are initiated to present cultural programmes in the evening of state-level, national-level and international-level seminars in presence of guests and resource persons. Apart from that students perform cultural programmes on the Foundation Day of the college, International Mother Language Day, International Women's Day, Biswa Kabita Divas, and International Youth Day etc. Sometimes the Alumni Association also organizes cultural programmes.

Regular Cultural activities:

Regular Programme

- Freshers' Welcome Ceremony organized by the Students' Union
- Saraswati Puja

- Annual Cultural Competitions
- Drama Festival
- Exhibition
- Teachers' Day
- Foundation Day of the college
- Observing some remarkable days like Independence Day, Republic Day, Netaji Subhas Chandra Bose' birthday, International Mother Language Day, International Women's Day, Biswa Kabita Divas,etc.
- Annual Prize Distribution
- Farewell programmes organized by various Departments

Special Programmes

- The college observed 150th birth anniversary of Sister Nivedita on 04/08/2017 and 24/08/2017.
- The college was selected as the nodal college in the entire district and was sanctioned an amount of rupees two lakh by the State Government for celebrating "Sampriti Saptaha"(11th to 17th September, 2018) on the auspicious occasion of the 125th Anniversary of Chicago Speech of Swami Vivekananda. Cultural programmes, competitions among students of all colleges in the district have been organized at that time.
- The college was selected as the nodal college in the entire district and was sanctioned Rs. two lakh by the State Government for Celebration of Bicentenary Birth Centenary of Pandit Iswar Chandra Vidyasagar in 2019 (26.09.2019). Rally and cultural programmes were organized.
- Celebration of Platinum Jubilee: Colourful Rally and cultural programmes were organised on 1st July, 2019.

Regular **Sports Activities**:

- Annual Sports Meet
- Friendly matches among staff members
- Inter-Departmental competitions
- Kho-Kho
- Volleyball
- Football
- Cricket
- Indoor games
- International Yoga Day

The college has introduced Yoga Certificate Course

Special Programme

The college was selected as the nodal college in the entire district and was sanctioned Rs. two lakh forty

thousand by the State Government for organizing District Level Inter-College Sports and Football Championship-2017-2018 (16th to 19th January,2018).

File Description	Document
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 23.21

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 13

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 42.83

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
47.967	46.559	38.585	36.163	40.346

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- The central library of Ramananda College is partially automated with the Library management software (Local made part of ERP). This version was installed in the year of 2015. Since then, the accession and Cataloguing of the library books, Issue and return have been done through this software.
- Besides this software, the library has the facility of Bar-coding machine.
- The students can check the availability of books online in the library.
- The library has institutional membership with NDL (National Digital Library) provide by IIT KGP and INFLIBNET (N-LIST).
- E-resources can be accessed through Library tab (e-resources page) from the Ramananda College website.
- Specialized services such as information deployment, notification, printing facility etc. are provided to the students
- Issue-return slip printing, Barcode Printer, system for internet browsing and online catalogue search are some of the major initiatives.
- Barcode issue-return system is in practice in the library.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.59

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1.61538	0	0.01827	6.33185

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 0.74

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 20

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

With increasing need of ICT facilities among the students, faculty and office staff college authority gives top priority for the development of IT facility in the campus. After getting requisition from different departments, office and library the items are purchased through Purchase Committee and Finance Committee. Few of the instruments are given for annual maintenance. There are wi-fi facilities in library, Students' Union room, IQAC and some departments. The college website is monitored and updated from time to time by the Website Committee. The institute has software installed in Computer Lab, some departments, Library (OPAC) and office.

We have nine smart classrooms for better teaching learning process. Faculty members create Power Point presentations and utilise online text and audio to provide new perspectives on topics to students. Students are made to watch full-length films on various topics. All the departments have computers with Internet facility for preparation of power point presentation and other teaching learning materials.All academic departments have printers and photocopiers for the use of teachers and students for academic purposes. The Central library is well equipped with IT infrastructure. College Campus Networking was upgraded with Fiber Optics Network for providing the internet facility and software connectivity to academic departments, office, IQAC, library, Ramnalini Chakraborty Hall and Students' Union office.

Students can access computer in central computer lab. Mathematics and Commerce Departments have their own computer labs. Photocopy and scanning facility are available for preparation and dissemination of study materials etc. Facilities for searching e-database from National Digital Library of India (NDL), INFLIBNET (N-LIST) are available. The college website contains e-resources.

There is one browsing centre in the Central Library Reading Room, Teachers' Lounge and Botany Department. All academic departments have been provided with Laptops and Desktops. Most of the permanent faculty members have been provided with individual laptops.

The maintenance of computer, Internet Wi-Fi networking, and installation of software and maintenance and up gradation of hardware is done by contract basis selected by open tender.

During Covid-19 pandemic situation online classes have been conducted by faculty members through digital platforms. The college website provides one such platform for online teaching-learning activity. The college website contains e-resources, model question papers, open access links. G Suite has been subscribed for connecting teachers and students, creating documents, spreadsheets, and for realtime presentations, conducting classes, etc. Our college has organized many webinars through G Suite. Important academic and administrative meetings are also conducted on this digital platform.

File Description	Document
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 16:1

File Description	Document
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 5.13

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
4.25	5.37	3.96	3.45	18.37

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Our college tries its best to allocate and utilize the available financial grants for maintenance and upkeep of different facilities by organizing regular meetings of different subcommittees constituted for this purpose.

Laboratory: (i) Instruments purchased at different times are recorded in a specified book, maintained by the Heads of the departments. (ii) To cope up with the newly introduced CBCS syllabus, new instruments have been purchased from time to time.(iii) Repairing of the instruments are done by self or technician if and when required.(iv) Instruction manual for performing the practical experiments are provided to the students. (v) Microscopes are cleaned annually. (vi)The college also has a 'Central Instrumentation Facility' with a number of modern and scientific instruments. One of the faculty members is in charge of the same.

Library: (i) Accounts of visitors (Students, Teachers and other stakeholders) are recorded on daily basis.

(ii) To ensure easy return, no dues certificate is issued to the students before filling the form for final exam. (iii) Library committee meetings are held at regular intervals to implement new rules and regulations. (iv) Journal/Magazine, Daily Newspapers, Employment oriented Newspapers are subscribed on a regular basis. (v) Users are given awareness about digital database like NLIST (UGCINFONET Digital Library Consortium, INFLIBNET) and NDL (National Digital Library, IIT Kharagpur). (vi) Library books are well stacked in accordance with Dewey Decimal Classification System. (vii) Binding of old books are done from time to time. (viii) Before a long vacation, pest control chemicals are applied in the library along with other Departments and laboratories.

Sports: Head of the Department of Physical Education is in charge of Sports and Games. Sports equipments are purchased when required. Players are provided with different essential playing kits from the fond of Teachers' Council and the college and they are given nutritious food during practice hours. The college has a big play ground and a well maintained Multi-Gym. Sports equipments are regularly

Computers: Utilizing the RUSA fund and college fund three computer labs have been established in the Department of Mathematics, commerce and Computer Sc. Beside these Departmental computers are well upgraded and protected by antivirus. All smart rooms/technology enabled rooms are provided with projectors and laptops. Around

Classrooms: Building subcommittee of the college plays active role to maintain the infrastructure. After getting requisition from different Departments, Principal forwards the plan of action to the building committee for execution. Major works are done by Public Works Department, W.B. Minor repair and renovation work is done with the help of college fund. (i) There is a full time sweeper and casual sweeper for cleaning of campus. (ii) A full time electrician is engaged for maintaining and servicing different electrical connection and operating generators when there is power cut off. (iii) A full time casual Gardener is appointed for weeding, planting, pruning and watering as well as the general maintenance of the garden and greenery. (iv) There is a Caretaker to look after the repair and maintenance works

For repair and maintenance of Building including roof repair, toilets, sanitary, electrification, cowcatcher, etc. around Rs.20,62,324/-, for repair and maintenance of Computers and accessories around Rs.6,12,945, for repair and maintenance of equipment and furniture around Rs.8,27,176 /- and for other repair and maintenance around Rs.40,549/- have been spend during the assessment period.

File Description	Document
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 66.52

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1842	1718	2071	2139	1934

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 11.98

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
411	362	581	151	210

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1. **Soft skills**
    2. **Language and communication skills**
    3. **Life skills (Yoga, physical fitness, health and hygiene)**
    4. **ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 10.1

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
325	696	178	67	145

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

    1. **Implementation of guidelines of statutory/regulatory bodies**
    2. **Organisation wide awareness and undertakings on policies with zero tolerance**
    3. **Mechanisms for submission of online/offline students' grievances**
    4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.82

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
8	9	5	5	1

File Description	Document
Upload any additional information	
Self attested list of students placed	
Details of student placement during the last five years (Data Template)	

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 43.95

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 269

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 91.25

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.)***) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
21	8	3	2	1

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
16	8	4	4	1

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 17

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	4	2	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)
Any additional information	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college has an elected Students' Council to officially represent all the students of the college both within the institution and externally, including local, state-level and national issues. This body has subcommittees that deal with the multifarious activities of student life and provide a variety of services to students. Major functions of Students' Council are:

- To work harmoniously with the college administration, the Teachers' Council, parents and students for the academic, cultural, and other overall improvements of the college
- To identify and help solving problems encountered by the students in the college
- To develop leadership amongst students and to pursue personal and collective interests by involving them in organizing various college activities, community outreach and other events

The college also helps its students empowering with leadership qualities, soft skills, displaying their talents and understanding rules and regulations by ensuring their active and mandatory representation in various subcommittees such as Library Committee, Cultural Committee, Sports & Games Committee, Grievance Redressal Committee, Disciplinary Committee, Anti-ragging Committee etc. The Students' Council also has representation in the IQAC core committee and the Governing Body of the college. It gives significant student centric inputs during decision making of the college's Academic Council.

The Students' Council has always been active in various important academic and extracurricular activities of the college:

- Regular Interclass Football and Cricket Matches
- Various track and field events, as part of the Annual Sports Meet of the Institute
- Inter College district game and Sports Championship 2018-2019.
- Friendly football match among all the staff of the college in 2018-2019.

Students were felicitated for outstanding performance in the said championship.

Cultural competitions have been arranged throughout the year as a workup to choose the best to perform at the college's Annual Cultural function where the prizes for academic and cultural excellence have also been distributed. A special Drama Festival of the institute was organised in 2018 with great enthusiasm. The freshers have been ushered into various courses through the Fresher's Welcome Ceremony as well as a warm welcome from their respective Departments, both organised by the Students' Council.

The Council celebrates important events regularly like Swami Vivekananda's Birthday, International Mother Language day, International Women's day, Yoga Day, Teachers' day, Rabindra Jayanti and organizes Blood Donation Camps every year with full zest. In 2018, 125th anniversary of Swami Vivekananda's address at the parliament of World's religion was specially celebrated.

The Council distributed books and examination kits to more than 200 needy school students in 2016-2017. Special activities were initiated to encourage our girl students during the academic sessions 2016-2017 and 2017-2018. They participated in the Ramp Walk at the Bishnupur Mela, an annual cultural fair of national importance for preserving the traditional art and craft, to showcase the traditional Baluchari art-form and uphold the cultural heritage of our state.

In a nutshell, the Students' Council of our College have been active all year round in sports, socio-cultural events, celebrating important days while being equally engaging in academics and participating in college activities.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.4

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
11	6	9	5	6

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Ramananda college Alumni Association was founded in 1996 by the Alumni of Ramananda College on the occasion of Golden Jubilee Celebration of the college and it became a registered society as **Ramananda Mahavidyalaya Praktan Chhatra Samity** (Ramananda College Alumni Association) under Registration of Societies Act, XXVI, 1961 of the Govt. of West Bengal in June 2001. The Registration No. of Ramananda Mahavidyalaya Praktan Chhatra Samiti is **S/1l/3842(2001-02).** The new online **registration no is SO103842 of 2001-2002.** The main objective of the Association is to work in close association with the college authorities for the overall development of the college.

   The Alumni Association offers two types of membership: Life Member and General Member. Presently there are 253Life Members and 1285 General Members on the role of this Association. All the members of the Association are engaged in promoting the cause of their alma mater and the society in general. Since its registration **The Annual General Meeting** of the Samity is held regularly. All the valid members of the Samity are intimated of the meeting. In the meeting members discuss on Annual Report and Audited Account of income and expenditure of the preceding year and give their opinions. Accordingly, resolutions are adopted. Then the members propose the names of Executive Committee for the next year. Finally, a meeting of the members of the Executive Committee is held under the Chairmanship of Principal,

Ramananda College to elect/select the office bearers of the EC. The renewal of the registration of the Society is done every year.

In response to the appeal by the Principal, Ramananda College to help the college in attaining a higher gradation, Ramananda Mahavidyalaya Praktan Chhatra Samity has decided to provide utmost possible assistance to the college authorities.The Alumni Association performs various social, cultural and awareness programmes.

Meetings/activities organized by Alumni Association in the recent past**:**

- Regular **Annual General Meeting**

- Regular **Meetings of the Executive Committee**

- **Organized Legal Aid Camp: 27th March,2019**

- **Organized 1st Radha Gobinda Roy (Founder Principal) Memorial Lecture**: **30th April, 2019**
- Participated in the meeting of Platinum Jubilee Celebration Committee.
- Participated in the **Inaugural Ceremony of Platinum Jubilee celebration** of Ramananda college on 1st Ju
- Senior Alumnus conduct NSS classes
- Sometimes extend support to NSS extension activities in the neighbourhood village.
- The ex-students of the college **submit feedbacks** to be analyzed by the college.
- Sometimes the association organizes cultural programmes, performed by the ex-students.
- Remarkable financial contribution (**during the assessment period**)-The Association encourages Ex-studen fund for the development of the college. Apart from contribution to Annasatra, a praiseworthy scheme for underprivileged college students, the ex-students also have contributed to the Platinum Jubilee Celebration contributed Rs.one lakh for Annasatra Prakalpa and scholarship. Sri Sunil Singh has contributed Rs. one la the college premises.

Alumni contribution: 2016-17-Rs.68650/-, 2017-18-Rs.307470/-, 2018-19-Rs.91600/-, 2019-20-Rs.157445/-

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Governing Body is the apex administrative body of the College.It comprisesof the Principal as secretary and representativesfrom the Teachingand Non-teachingcommunities, a students' representative and a number of External Members nominated by the affiliating University and the StateGovernment, one of them working as President. Overall, the college is governed by the policies formulated by the Governing Body in compliance with the opinions of the majority ofits members. All major financial decisions and decisions on developmentand, management of the institution are taken by the Governing Body duly considering the recommendations and suggestions provided by the IQAC and various sub-committees. Agenda/Matters are duly recorded.

To address academic, administrative and societal requirements, the institution develops aneed-based and student-centric strategic plan strictly following the guidelines of the government and the UGC policy before adopting any resolution. The GB delegates all the academic and operational decisions to the Academic Council and to other academic and administrative subcommittees in order to fulfil the vision and mission of the institute. The Academic Council and the various subcommittees formulate common working procedures with respect to curricular, co-curricular and extra-curricular activities and entrusts the implementation with the faculty members and the non-teaching staff. In all important matters pertaining to the day-to-day functioning as well as long-run development of the institute, the Teachers' Council, Non-teaching Staff-Council and the Students' Union are always taken into confidence. Faculty members are given representation in various committees/bodies as conveners and members.

The college also provides a platform for the active participation of the students in the variousacademic & administrative bodies/committees. This enables the students in gaining leadership qualities, execution of skills and understanding rules and regulations.

Each department enjoys autonomy with respect to drafting of class routine, arranging assignments and internal assessments, and undertaking co-curricular activities.As a part of that, respective departments make arrangements for student seminars, special lectures, out-reach programmes, exhibitions, excursions etc. Regular departmental meetings give an opportunity to every member of the department to express their ideas and views on existing programmes and policies and future plans of the institution.

Collection and analysis of feedbacks from students, teachers, parents and the alumni on a regular basis help in upgradation of the existing system.

Parents-teachers meetings held at regular intervals, reflect opinion of the guardian regarding day to day running of the college. Periodic financial audits ensure financial transparency.

The IQAC consistently endeavours to institutionalize quality assurance strategies and processes at every level of the institution's functioning. From devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, transforming it into a multivalent knowledge portal and development of a research culture to re-defining the boundaries of a vitalizing, meaningful and holistic education the IQAC has been a proactive player in the overall benchmarking process.

The aforesaid activities performed with sincerity by the dedicated members of all stake-holder categories strive to uphold the pride and prestige of the institution, and are directed towards ensuring quality education and achievement of excellence.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The College has a mechanism for delegating authority and providing operational autonomy to various functionaries to work towards a decentralized and participative governance system. The institute promotes a culture of participative management by involving the staff and students in various activities. The Principal, staff members and students, under the supervision of the Governing Body, are involved in defining the policies and procedures, framing guidelines and rules & regulations pertaining to admission, placement, discipline, grievance, counselling, training & development, and library services etc., and effectively implementing the same to ensure systematic functioning of the institute. For the proper functioning of the college and promotion of participative management, the college runs on a decentralized management operative process, wherein different committees have been framed to help the authority in the governance of the college.

Case Study: Admission in UG and PG courses is a yearly routine activity that highlights the principles of decentralisation and participative management asfollowed by the college. An On-line Admission Sub-committee is formed ensuring participation from all the stakeholders. A teacher is nominated as the convener of this committee, which comprises a number of other teachers and non-teaching staff as members and the General Secretary of the students' council as the student representative. This committee, with the Principal as its chairman, conducts admission in the UG courses only.

After publication of Higher Secondary results, On-line Admission Sub- Committee chalks out the

admission criteria for different subjects in compliance with the guidelines of Higher Education Department of State Government as well as of the affiliating University. In this meeting, fees for registration, admission and the details of publication of merit lists etc. are decidedas per directives of the Governing Body.

A formal notification is published on the college website and applications are invited through online admission portal of the College wherein application forms for admission are uploaded.

The entire process of receiving and shortlisting application is done online, ensuring complete transparency.Students' admission is conducted strictly on the basis of merit.Reservation policy of the State Government is strictly followed. Fees are collected online through**Pay U Money Gateway**.

On receipt of the application from the students, draft merit lists for different subjects are prepared on the basis of merit points calculated through software as per intake capacity and reservation criterion.After verification the final list is published in the college admission portal for provisional admission of the students. A couple of non-teaching staff inform candidates in the merit list about their selection through SMS.

The provisionally admitted candidates are informed through a general notice on the college website to attend college on specific dates for document verification. All teachers and non-teaching staff are employed in the verification process. In this way, the admission is completed. During the entire process, the On-line Admission Sub- Committee meets several times to take stock of the number of students admitted, number vacant seats in different subjects, to decide on publication of supplementary merit lists.

But the admissions in PG courses are totally controlled by the affiliating university.

File Description	Document
Upload any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

For the better functioning of the administration of the College 'e' communication has been developed with the teachers as well as with the students. All necessary information related to the students are uploaded in college website and important information like notices etc. related to teachers are served in What's app. by creation of group.

Case study

To make the student well-informed about the different activities of the College, 'E' communication has been used by the office of the principal. The admission related information like application, position in merit list, dead line for submission of admission fees and verification of testimonials etc. are sent to the concerned students through SMS. This is totally maintained by the software. As a result of that, students get the information in due time through their mobiles .Moreover, Electronic Display Board is used in a convenient

Place of the office where the time-bound information and notices are continuously displayed during college hours to make the students informed.

Notices regarding important co-curricular activities and important matters issued by the affiliating university are uploaded in College Website.
To make the teachers well informed about the academic and administrative matters, the notices are circulated through E-mails, as well as, by what's App. by creating a group. Instructions received from the affiliating university regarding examinations, evaluation etc., as well as, from the UGC and Higher Education Department, Govt. Of West Bengal are served to the teachers directly through 'What's App. Group'. Notices for the meeting of Governing Body and IQAC are served to the internal and external members through E-mails.

Moreover, the each and every department maintains what's app group with the honours students of each year. The necessary departmental notices, information related to the students are served through what's App group to make the students understood. Study materials, model questions, model answers and answers to the various queries of the students are supplied through what's app group. It helps to build a good relationship with the students. The students are also benefited round the clock by the departmental teachers outside the classroom.

In the prevailing pandemic COVID-19 situation , the teaching- learning process in college campus are totally stopped due to the lock down declared by the Govt. In order to minimize the academic loss of the students, the departmental teachers are engaged themselves in taking the on-line classes. Moreover, the study materials, model questions, model answers etc. are supplied by the teachers and uploaded those in our College Website. Notices are given to the students in our College Website to make them informed about the matters and weblink. They are also advised to go through these and to download as per their needs.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The College functions as per statute of the affiliating university and guidelines issued from time to time by the Higher Education Department of the Govt. of West Bengal.

Governing Body (GB)

The apex administrative body entrusted with the governance of the College is the Governing Body. The GB, as per Govt. rules, has 12 members in all. Apart from the Principal, as ex- officio Secretary, there are three members from the teaching staff, one member from non-teaching staff, two representatives nominated by the affiliating University and four members nominated by the Government including the President and one member from Students' Council (GS).

The GB largely attends to policy matters. It formulates policy for the development of infrastructure and academic affairs. All major financial and administrative decisions are taken by the GB in compliance with the recommendations of IQAC and other statutory and non-statutory sub-committees. All matters in the agenda are discussed in details keeping in mind the quality and transparency of the matters and minutes are recorded with perfection.

The curricular, co-curricular and extra-curricular maters are decided in the meeting of different sub-committees, where both teaching and non-teaching participations are found. The important decisions in academic matters are taken in the meeting of IQAC and Academic Council of UG and PG.

Administrative Set Up:

The President of GB and the Principal, as Secretary of GB, constitute the nucleus of the administration with the former being the final authority in all financial matters. The Principal assists in this work and assesses all financial projects with the help of the Finance Sub-committee before the President endorses the same. The management of day-to-day functioning of the college rests with the Principal. In the discharge of this duty, she has her team of HODs, the IQAC Coordinator, the Teachers' Council Secretary, the Non-teaching Council Secretary, the Head Clerk and the Accountant to assist her.

Grievance Redressal Mechanism:

There is an effective Grievance Redressal Mechanism including the Women's Cell, Prevention of Sexual Harassment Committee; an Anti-Ragging Committee; the Grievance Redressal Cell with complaints boxes prominently placed. The Principal is the Chairperson of all these committees/cells with senior teaching and non-teaching staff as members. Once a complaint is lodged by a student or staff, it is taken as a sensitive issue on the part of the college and action is taken to redress the complaint.

Service Rules, Procedures, Recruitment and Promotion Policies:

Service rules and procedures are guided by the Bankura University Statutes and the rules of the State Government as amended from time to time in this regard. The College has no autonomy to appoint any teacher on substantive basis. Teachers are appointed on the basis of recommendations of The West Bengal College Service Commission. Sometimes, Guest Teachers are appointed by the College Management. The Promotion of the substantive teachers is guided by the Career Advancement Scheme (CAS) of UGC.

File Description	Document
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has certain welfare measures for both teaching and non-teaching staff. Some of these measures are state government policy-related but implemented by the college authority. And, some measures have been adopted by the college at the institutional level on its own initiative.

- Apart from Casual Leave, teaching and non-teaching staff are entitled for **Earned Leave, and Medical Leave** as per govt. policy. The female staff members enjoy **MaternityLeave and Child Care Leave** as per Government rule. **PaternityLeave** for male employees has also been introduced. **Duty leave is given to teachers for attending Refresher/Orientation Courses, conferences, etc.** There is also a provision for **Special Leave** for exigencies.

- The college also **provides a vast print and e-resources** for teachers.

- **Provisions for financial support from the College Fund** have been made to encourage the faculty members to undertake research work.
- **Yoga Sessions** are conducted for teaching and non-teaching for mental and physicalfitness. The teaching staff may opt for **West Bengal Govt. Health Scheme** and for the non-teaching staff, there is the**SasthyaSathi scheme** of the govt.
- **The Teachers' Council has a "Teachers Council Welfare Fund** "and teachers can avail loans from this fund.
- The college provides facilities for **loans from Provident Fund to substantive employees** of both categories. The College also advances an interest free amount against salaries. The college provides **financial aids by way of Ex-gratia Bonus** to the casual non-teaching staff and the guest teachers appointed by the college as per need.
- **A limited number of quarters with basic amenities** are available for both the teaching and non-teaching staff at moderate rents. **The quarters are repaired and renovated** by the college as required.

Sl No.	Scheme	Beneficiaries	
01	Financial assistance by providing loan against Provident Fund as per Govt. rules	Teaching and Non-Teaching St	
02	Provision of Various leaves such as earned leave and medical leave in addition to maternity leave and child care leave for female staff as per Govt. rules. **Provision for Paternity Leave for male** employees.	Teaching and Non-Teaching St	
03	Accommodation facility to some faculties and the non-teaching staff in the staff quarters	Teaching and Non-Teaching St	
04	Employment to the survivor of some non- teaching staff member who die in harness	Non-Teaching Staff	
05	Leave for Faculty Development Programmes, participating in seminars and workshops	Teaching	
06	Pension Scheme for teaching and non-teaching staff as per Govt. rules.	Teaching and Non-Teaching St	
07	West Bengal Health Scheme for Grant-in-aid College and University Teachers, 2017	Teaching Staff	
08	Loan in advance against salary for newly joined staff (Jan 2020 GB)	Teaching and Non-Teaching St	
09	Ex-gratia for casual non-teaching employees	Non-Teaching Staff	
10	Leave encashment for teaching and non-teaching staff as per Govt. rules.	Teaching and Non-Teaching St	
11	Leave encashment for casual non-teaching employees (FC – 29.06.20)	Non-Teaching Staff	
12	Promotional benefit for teaching and non-teaching staff as per Govt. rules.	Teaching and Non-Teaching St	
13	Loan to teachers from**"Teachers Council Welfare Fund"**	Teaching Staff	

File Description	Document
Paste link for additional information	

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.24

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	0

File Description	Document
Upload any additional information	
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.6

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	5	1	0	0

File Description	Document
Upload any additional information	
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 7.94

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
03	11	9	7	5

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Response

The institution has introduced a performance appraisal system for Teaching and Non-teaching Staff in order to judge and evaluate their performance in regular academic and administrative activities of the institution.

Teaching Staff:

An Attendance Register of teachers is maintained wherein it is mandatory for every teacher to record the time of arrival and departure and is regularly examined by the Principal.

In addition, at the beginning of each academic session, the IQAC supplies to all teaching staff structured **Daily Diaries** containing separate spaces for recording time of arrival and departure, number of classes allotted and classes taken (theory and practical) and other administrative and exam-related duties performed. Total number of Leaves (Casual Leave, Medical Leave, Earned Leave etc.) enjoyed by a teacher is also duly recorded in the diary.

A separate Leave Register is also maintained to record Leaves (Casual Leave, Medical Leave, Earned

Leave etc.) enjoyed by a teacher.

Student feedback is taken every year/semester to review the performance of teaching staff and necessary appraisal is done.

Based on discussions in Academic Council, every department also charts an action plan aligned with the University guidelines. The action plan in a calendar for events and activities to be initiated or executed by the department in the course of one academic session.

The institution follows **Performance based Appraisal System** for the teaching staff as mandated by the Directorate of Higher Education, Government of West Bengal. Promotion of teaching staff strictly adheres to the norms laid down by UGC under the API scheme of promotion. The self-appraisal and the API score claim is verified by the IQAC and forwarded to the Principal who scrutinizes them and if satisfied, places the same before the Governing Body for recommendation for being forwarded to the Directorate of Higher Education, West Bengal for career advancement.

The self-appraisal focuses mainly on the following aspects:

- Educational Qualification
- Papers taught at the UG and PG levels
- Number of research scholars guided for M.Phil. and Ph.D.
- Orientation and Refresher Courses attended
- Number of Workshops / Seminars / Conferences attended

- Number of Research Papers presented in conferences/seminars

- Administrative & Examination–related Duties performed

The achievements of the faculty such as publications, awards, honours, etc. are recognized by the College and appreciated through announcements in TC meetings and annual functions.

Biometric attendance has lately been introduced to enhance over-all discipline.

Non-Teaching Staff:

An Attendance Register of non-teaching staff is maintained.

A Leave Register is also maintained under the supervision of the Head Clerk.

The Institution promotes its non-teaching staff according to the time scale as per the guidelines of the Government of West Bengal and after consideration of their performance in the coll.

Based on the performance and the feedback, the principal takes personal interest in guiding the Non-teaching Staff. The Head Clerk and the senior members of the Non-teaching Staff groom the new recruits to help them to enhance their performance. Biometric attendance has lately been introduced for the non-teaching staff also.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Response

The institute has provisions for regular external financial and academic audit. The accounts of the College are audited regularly as per the Government rules. The External Audit of the College is conducted by the Finance Department, Govt. of West Bengal. The Finance Committee of the college at regular basis reviews the financial transaction and status of the college. The committee approves projects/schemes considering the priority and financial liability. This internal review of the financial transactions and financial status done by the Finance Committee gives the opportunity to identify areas where necessary modifications should be made. Internal review and recommendations of the Finance Committee help the college to hold a healthier and more transparent External Audit. The institution conducts external audit on regular basis. After the expiry of a financial year, the accounts are got to be prepared to face audit externally. The auditors are suggested and appointed by the State Government through the department of Higher Education. The college has no opportunity to choose auditor in this regard.

After conducting the audit work, initiatives have been taken to rectify the errors, mistakes and process not properly followed, if any, as detected by the auditors. The auditor's suggestions, advices are welcome to bring improvement in financial activities.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College has a comprehensive resource mobilization policy in place.

Resource Mobilization Strategies

• The College seeks to mobilize government and nongovernment grants for the improvement of college infrastructure and knowledge resources. For this, proposals are prepared, vetted and submitted to the relevant authorities such as the UGC, the State Government, the West Bengal State Council for Higher Education, the Department of Science &Technology (WB), and RUSA etc.

• It welcomes donations, memorial prizes and endowments from staff members, alumnae and guardians for the prize and endowment funds.

• It collaborates with other organizations in jointly sponsored academic seminars and conferences.

• It solicits MP LAD grants for the betterment of the institution.

• All government and non-government financial grants are utilized fully keeping in mind the best interests of the stakeholders.

Mobilisation & Utilisation Procedure

Mobilisation of fund indicates the collection of funds and its utilisation. All major proposals/schemes for which college fund is required are submitted to the Finance Committee or Governing Body and if approved, the project is undertaken. Incomes of the college mainly come from the collection of fees from the students. Utilisation or expenditure part is divided into two categories: recurring and non-recurring. A major part of the income is spent for the welfare of the students for providing financial support to the economically backward students, enhancement of sports facilities for the students, students' seminar, students' cultural programmes etc. Recurring part of expenditure also involves the day-to-day expenditure. But, the non-recurring part of expenditure comprises the promotion of long-term facilities, such as, augmentation and maintenance of library facilities, laboratory facilities, purchase of instruments, furniture, electrical items etc. A part of the fund is generated from the collection of rents and fees from hostel residents and this fund is utilised for the maintenance of hostels. Besides the above, a part of the fund is used for conducting internal research works.

Moreover, College used to take initiative to apply for Govt's grant at different points of time. As and when the college receives any fund, concerned committees take initiative to complete the work.

During the period 2016 to 2019, the college has received 'RUSA GRANT' amounting to rupees one crore and eighty lacs (Rs. 1.80 crore). In 2017, College also received a building grant of rupees twenty lac from the State Govt. The college was selected as a nodal college of the district for organizing "Sampriti Saptaha" in 2018 on the Auspicious Occasion of the 125th Anniversary Chicago Speech of Swami Vivekananda and was sanctioned Rs.2,00,000/- by the State Government and in 2019for organizing "Bicentenary Birth Celebration of Pandit Iswar Chandra Vidyasagar" and receivedRs.2,00,000/- from the State Government. The college organized District Level Inter College Sports Meet funded by the State Government (Rs. 2,40.000/-). Apart from that the college received Rs. 3,00,000/- for Virtual Classroom and Rs.50,000/- for Online Admission from the State Government. All such funds have been utilised by following the guidelines strictly and utilisation certificates along have been submitted in due time.

File Description	Document
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every

level of the institution's functioning.

Two practices institutionalized because of IQAC initiatives.

1. Gender Sensitisation &Women's Empowerment

Ramananda College, a co-educational institution, has been engaged in spreading of women's education since its inception in 1945. The IQAC of the institution has been constantly re-defining the scope of its commitment according to the changing needs of translating women's enrolment in higher education into empowerment and agency for women.

This Practice of gender sensitization and empowering women seeks to foster a spirit of egalitarianism, gender equality and social inclusiveness as pre-requisites that will usher in the envisaged women's empowerment.

Women's Cell of our college has been extremely active in spreading awareness on the plight of women, modes of engagement in this regard and methods of redress. Prevention of Sexual Harassment Committee has also been operative to supplement the endeavours of the Women's Cell.

The two complementary bodies have consistently organized seminars, workshops and motivational talks to sensitize our students on different gender issues and encourage them thinking independently and adopting fresh perspectives vis-à-vis their gender role and expectations. Karate Classes and Self-Defence Workshops have also been arranged for girl students to train them in physical self-defence.

This initiative has been successful in making female students aware of their rights, and the support available for them at the institution, which empower them to ensure their personal, social and professional autonomy and raise their voices against social injustice and instilling the values of equality in all students, across genders.

2. Introduction of Add-on Certificate Courses

Observing incredibly limited job opportunities due to College's location in a backward socio-economic belt and following the recommendations of NAAC, the IQAC along with the GB of the college deliberated on a project to provide our students with some degree of functional education and hands-on training to equip them with employable skills and develop a model of grassroots entrepreneurship. The issue of empowerment and socio-economic inclusion of women by encouraging marginalised girl students at this college to opt for these add-on courses and inculcation of special handicraft skills of Bishnupur were also in view.

Add-on courses, recognised by the Bankura University constitute a venture started in this college in the 2019-20 session along with the regular degree programmes. This venture has steamed off with two one-year certificate level courses in **Modern Handicrafts** and in **Cutting & Knitting.**

Successful completion with 100% passing rate in qualifying exams for both the courses and instructors for both the Certificate Courses, being unemployed ex-students of our college with necessary certificate/diploma, provide us confidence to widen the scope of our venture by introducing more courses on varied fields employing our own students as well as in terms of an increasing student enrolment. A proposal has been accepted to offer these courses to interested outsiders with a view to initiating a self-sustaining outreach programme and creating a convergent platform for aiding socio-economic transformation of the locality.

File Description	Document
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The institution has a well-organized multi-level system involving all the stakeholders to monitor and periodically review the quality of teaching-learning process, structures and methodologies of operations and learning outcomes under the stewardship of IQAC for improving and maintaining the quality of education, identifying and suggesting new ways of using modern teaching aids, developing suitable infrastructure, and offering suggestions for the introduction of new courses.

Student feedback mechanism, **self-appraisal** by teachers, **departmental meetings**, an operative **counselling and mentoring** system for students regarding academic and other issues linked to the college, **remedial strategies** for slow learners, **outside classroom interactions**, students' **seminars**, **presentations**, **workshops**, **exhibition**, implementing active involvement of **ICT** in the teaching-learning process, students' performance checking through **continuous assessment mechanism** including **internal assessments** and **home assignments**, conducting regular **PTMs**, organizing **Out-reach Programmes** every year, conducting **Field Works/Surveys** by various departments, organizing several **state**/ **national**/**international** level **seminars** and **conferences**, instilling and augmenting **research culture** among our teachers and students, publishing an annual **multi-disciplinary research journal** entitled

Frontiers in Multidisciplinary Research, improving **employability skills** by arranging compulsory classes in **communicative English**, **basic computer skills** and **environmental studies** and introducing **add-on courses**, **E-learning resources** in the college **website, e-books** and **journals** in the **library**, topic related **web-links** for students, **full-length movie watching** on various topics, **monitoring of attendance** to maintain a substantial percentage of presence of the students, **Constant conventional** and **E-communication** with the students beyond college hours**, seminars** using **ICT** tools by PG students, **monitoring** and **reviewing** the ICT tools, **documents sharing** on ICT for classroom teaching for **CAS** are some of the measures, that significantly contribute to the review process, taken for quality sustenance and enhancement as a strategy. **Daily Diary** furnished by the teachers to the Principal also helps to monitor the quality and content of teaching. At the behest of IQAC regular **internal academic audits** are self-explanatory for curriculum planning and evaluation.

As per recommendations of IQAC, all departments equipped with **computers**, **printers**, **scanners**, **LCD projectors**, **charts**, **models**, **maps** as per specific requirements and teachers provided with **laptops** integrate **ICT** with classroom teaching and make best use of **e-resources** including **online text** and **audio** to supplement traditional learning. **11ICT** enabled classrooms including **9smartclassrooms**, a **Computer Lab** and a **Digital Lab** have been created. All Departments and Computer Labs are connected to **LAN** with **Internet Facility**.

During the Pandemic situation, IQAC plays active role in organizing **webinars**, **academic** and **admission** related meetings, sending **students' data**, preparing **mechanisms** for **Home Assignments**, **Internal Assessments**, **e-resources** etc.

At the behest of IQAC, the college encourages faculty members to attend **seminars**, **conferences**, **workshops** as well as**RC**s, **OP**s and **short-term** courses organized by various Academic Staff Colleges within and outside the state following UGC guidelines for improving their professional skills.

Within an integrated framework, considering the **recommendations** and **Action Taken Reports** from **IQAC**, **recommendations** from **statutory** and **non-statutory sub-committees, GB** provides necessary approvals, sorts out problems and issues directives for academic and administrative quality assurance of the college.

File Description	Document
Paste link for additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<u>View Document</u>
Upload details of Quality assurance initiatives of the institution	<u>View Document</u>
Upload any additional information	<u>View Document</u>

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender Sensitization involves creating awareness about gender issues and working towards generating a supporting environment for gender justice. This is crucial for men and women to work together with security and dignity. Keeping these in mind, the college has taken several initiatives to sensitize the students, teaching and non-teaching staff over the past few years. Apart from gender sensitization, the college ensures safety and security throughout the year. This is achieved with CCTV and fulltime security guard. Counselling plays an important role in the overall growth of students as well as the college. So, the Institute has adopted different methods to counsel the students. These are as follows:

a) Safety and Security
b) Counselling
c) Common rooms

a) *Safety and security*

i. Safely rules are strictly followed and there are security personnel who safeguard the entire campus. As a result, the girl students feel secure under the supervisors.

iii. CCTVs have been installed at the entrance of the college gate, office, corridors of different floors of the college to ensure the safety and security of students and staff.

iv. ID cards are issued to the students to prevent the entry of outsiders.

v. Grievances Redressal and Prevention of Sexual Harassment cells are actively functioning. Awareness programme for prevention of sexual harassment was held on 13th December, 2018. Total no of participants were 119 (Male-34 & Female-85). Furthermore, a programme on Capacity Building and Gender Sensitization was held on 6th April, 2019 with 91 participants (Male-34 & Female-57).

vi. Women cell of the College is actively functioning. A seminar on 'Capacity Building & Gender Sensitization was held in our College on 6th April, 2018 organized by Women's Cell and NSS unit of

Ramananda College. The College also observed International Women's Day held on 8th March, 2019 with 89 participants (Male-35 & Female-54). Recently on 6th March, 2020, Women Cell of Ramananda College organized a seminar on International Women's Day (Topic- Women the Divine Flare) at Ramnalini Chakraborty Hall .A seminar on Women and Human Rights was organized on 8th March,2020.

vii. Self Defence Course has been started for the benefit of the girl students.

viii. Code of conduct is displayed in college prospectus and college website.

b) *Counselling*

i. Mentor system has been introduced. The main objective is effective mentoring and welfare of the students. The parents of irregular students are informed and counselling is done by the mentor.

ii. Students are encouraged to join NCC, NSS and participate in co-curricular activities.There is a separate Female Unit of NCC in our college.

iii. Student Teacher meeting are conducted in our College.

iv. In addition of classroom teaching, the college organises placement training course and placement support.

v. Teacher-parents meeting are also arranged in our college.

c) *Common Room*

There are separate common rooms for boys and girls equipped with carrom board, Table Tennis board, purified drinking water facilities and toilets. Girls' common room has a Vending Machine for sanitary napkins and

Relevant Information

www.ramanandacollege.org/images/uploads/7.1.1.pdf

File Description	Document
Link for annual gender sensitization action plan	View Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The functioning of the college exerts negligible stress on environment. This has been achieved owing to

the consciousness programmes arranged periodically for the students and staff. These programmes have highlighted the influence of anthropogenic activities on the environment. Moreover, a number of practices have been initiated to reduce the generation of wastes.

1.*Solid Waste:*

Solid waste is produced through routine activities includes paper, plastics, glass, metals, food residue and packaging materials etc. The waste is collected and segregated properly at each level and source. The care taker of the college has the responsibility of overseeing the timely collection of waste at each floor. The sweepers collect the solid waste, segregate it and gather it in separate dustbins based on the recyclability and biodegradability. Cleanliness drives organized by also NSS units regularly. The institution discourages plastic use in the campus. There are electronic wastes as well. Outdated /damaged electronic wastes which include computers, printers, routers, mouse, UPS. photocopiers etc. are mostly disposed of or sometimes reparable for reuse.

1. *Liquid Waste:*

Liquid waste is generated by:

i. Sewage Waste

ii. Hostel and Canteen Waste

Liquid waste is generated during food preparation from the Canteen and Hostel. Liquid waste from the laboratories, hostels and washrooms is safely disposed off through internal sewage system connected to the Bishnupur Municipality sewage line.

Management of solid waste:

i. Dustbins are provided in the campus to keep it neat and clean.

ii. Transport arrangement are made for disposing solid waste through Municipality.

Management of liquid waste:

i. Drainage System is well maintained for passage of the liquid waste from Canteen and Hostel.

ii. Practical labs like Botany, Zoology, Physiology and Chemistry have taken measures to ensure that all

chemicals are diluted before discarding in wash basin.

File Description	Document
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**

4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institute undertakes necessary initiatives to provide an inclusive environment for the students. The purpose of undertaking such steps is to inculcate the sense of peace, equality & harmony among students. Various activities/events have been organized in our institute to increase consciousness about tolerance and harmony. These activities were focussed on cultural, religious, regional, linguistic, communal and socio-economic diversities.

1. **Lecture on Universal Values**

Objective of the Programme:

- To imbibe the moral values and create awareness among students about duties of their life.
- To encourage the students to practice basic principles in day to day life.
- To guide the students in the right path.

Description of Programme:

Values are the guiding principles of our lives. They have played an important role in shaping social and psychological well-being of a person. Lectures by eminent speakers, monks of Ramakrishna Mission have been organized to guide the stakeholders on universal values.

2. **Blood Donation Camp**

The Students Union organized blood donation camp ON 28th August in each year to create awareness and generate sense of responsibility towards society through teamwork.

3. **International Mother Language Day**

The Institute celebrates International Mother Language Day every year on 21stFebruary to create awareness about Mother Language of each linguistic community.

4. **Yoga Day Celebration**

Description of Programme:

The International Yoga Day (21st June) in every year is celebrated by the students and teachers in Institute. The students and staff performed yogic exercises and 'Pranayam' to celebrate this day . The college organizes Yoga training course for students.

5. NSS ACTIVATION IN VILLAGES

Objective of the Programme:

- To make local communities aware of the NSS activities.
- To provide assistance to local communities by organizing health camps.
- To organize awareness programmes on health, environment, need for education, women empowerment,etc.
- To conduct door to door survey on the socio-economic condition of the villagers.

Description of Programme:

- Camps were organized in Chougan village in 2016 and Dwarika village in February 2017 , slum area in Ward-3,Bishnupur Municipality in 2018, Pansuili and Mansa Village in 2019.

5. CULTURAL COMPETITIONS

Description of Programme:

- The college holds Annual Cultural Competitions with participation encouraged in several categories (Recitation, Elocution, Dance, Vocal Recitals, Poster Design, Rangoli Design, etc.) and prizes awarded to the best presentations in each category. To promote regional diversity competitions folk cultural events are also organized,

7. SEMINARS ON LOCAL/EMINENT PERSONALITIES

Description of Programmes:

- In 2016, a seminar commemorating the 150th birth anniversary of Ramananda Chatterjee, an eminent journalist often called the "Father of Indian Journalism".
- In 2017,a seminar on the occasion of the birth centenary of ManiklalSingha, a well-known archaeologist specializing in the history and culture of the Rarh region of Bengal, who was also the founder of the BangiyaSahitya and SanskritiParishod, Bishnupur.
- In 2018, a seminar was held to commemorate CharanKaviBaidyanath, a modern poet well-known throughout the district.

8. Celebration of World Theatre Day

World Theatre Day is celebrated in our college that helps to provide an inclusive environment.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Response:

The College addresses various social and environmental issues and faculties of every department involve to make the students aware and trained in this regard. To properly sensitize the learners and supplement their knowledge about gender equality, human rights, environmental issues, there are specific committees such as the Woman Cell, Prevention of Sexual Harassment Cell, Electoral Literacy Club, NSS Unit., COVID-19 Cell etc. Different workshops, seminars, webinars, special lectures, exhibitions are arranged regularly for inculcating desirable value system among learners.

Gender Sensitivity:

Focus on gender sensitivity is one of the important curricula of different departments like Philosophy ,Political Science, Geography& English. Women Cell promotes gender equality through different programmes. Self-defence training camp has been organized by Women Cell & Prevention of Sexual harassment Cell.

Human Values:

The significance of human values are imparted through courses in the syllabus of the UG & PG Departments . Regular seminar, workshop on intellectual property rights have been arranged by our college.Monks from Ramkrishna Mission and other eminent personalities visit our college and deliver lectures on human values on different occasions.

Professional Ethics

There is also Code of Conduct for both students and staff , displayed on college website and prospectus. The college also advocates fair practice in examination, sports, in our daily college life etc. and NCC helps to spread professional ethics.

Cleaning the Campus

The students (especially the NSS volunteers) regularly participate in campus-cleaning programmes, where the college grounds and common spaces are cleared of waste and properly disposed of.

Extension Activities

The college is committed to interaction with the local community. Students are encouraged to take part in

extension activities such as teaching in local schools so that the pupils in the school benefit from what the college students have learned in college and transmitted to them.NSS volunteers organize camps in villages every year.

Under the outburst of COVID-19 pandemic situation, the IQAC and Nutrition Department have organized a campaign to aware on food sanitization in the locality of Bishnupur.

Electoral Literacy Club

The Electoral Literacy Club aims to spread awareness among college stakeholders .It organizes seminars,Quiz etc. on related issues.The college observes Constitution Day on 26th November every year to make the students and other stakeholders aware of the importance of the Constitution of India. The institution observes Rashtriya Ekta Divas on 31st October.

RashtriyaEkta Divas

every year since the day was instituted by the Government of India. On this day, the institution affirms its commitment to and celebrates the idea of a united India.

Legal Aid Camp

The institution organized Legal Aid Camps to help students and increase their awareness of their legal rights. Such camp was organized on 27 th March, 2019 jointly by the Ramananda College Alumni Association and the Student Welfare Committee, Ramananda College.

Capacity Building

To promote awareness against domestic violence and make the girls aware of the legal support

the Institution organized a seminar on "*Capacity Building*" on 06.04.2018. The Women Cell and Career Advancement Cell organize such seminars/workshops at regular intervals.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Response:

The College celebrates with great fervour national festivals, commemorative days,birth anniversaries of great Indian personalities like Mahatma Gandhi, Ishwar Chandra Vidyasagar, Rabindranath Tagore and Sarvapalli Radhakrishnan. Various days of importance like Independence Day, Republic Day and RabidraJayanti are also celebrated with great enthusiasm. On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great fervour.

26th January (Republic Day)

15th August (Independence Day)

Netaji's Birthday--23rd January

5th September (Teachers Day)

- .

12th January (Birth Anniversary of Swami Vivekananda)

College Foundation Day—1st July, Every year

Mothers Language Day—21st February,every year

International Women's Day—8th March,every year

World Yoga Day –21stJune,every year

AIDS Day: 1stDecember,every year

Kargil Vijay Diwas

- KargilVijoyDibas is held every year on 24th July to honour the contribution and sacrifices of our war heroes.

NCC-Day celebration

- NCC day is organized with great deal of fervour by the members of our College NCC Unit. Parades and exhibition are held.

World Forestry Day

- World Forestry Day is observed every year on 21st March by the members of Ramananda College NSS unit & NCC units

Anti-Tobacco Day

- Anti-Tobacco day is observed every year on 31st May by the members

National Voters Day

National Voters Day is observed every year on 25th January

National Safety Day

National Safety Day is observed every year on 4th March by the members of Ramananda College NSS unit with collaboration of Traffic Police of Bishnupur

International Day against Drug Abuse Illicit Trafficking

International Day of Disaster Reduction

RashtriyaEkta Divas

Celebration of World Theatre Day

Commemoration Seminars:

- The college has conducted various seminars to commemorate local and national figures of renown in order to inspire teachers, students and other college stakeholders to learn from the examples set by these figures. In the past five academic years, the seminars have been held commemorating are:

  - 2016: Seminar commemorating the 150th birth anniversary of Ramananda Chatterjee, an eminent journalist often called the "Father of Indian Journalism".
  - 2017: Seminar on the occasion of the birth centenary of ManiklalSingha, a well-known archaeologist specializing in the history and culture of the Rarh region of Bengal, who was also the founder of the BangiyaSahitya and SanskritiParishod, Bishnupur.
  - 2018: A seminar was held to commemorate CharanKaviBaidyanath, a modern poet well-known throughout the district.
  - 2019: The 1stRadhaGobinda Roy Memorial Lecture was organized on 30th April 2019 to commemorate RadhaGobinda Roy, an eminent person who was also responsible for the founding of Ramananda College.
  - 2019: A national-level seminar and associated events were held on 26th September 2019 to celebrate the bicentenary of the birth of Iswar Chandra Vidyasagar, teacher and social reformer.
  - 2018:Swami Vivekananda—specifically, a seminar commemorating the extremely influential speech he delivered at the Parliament of the World's Religions in Chicago in 1893.
  - 2017: Sister Nivedita, the mystic and follower of Swami Vivekananda, who was a major figure in the development of the education of women in India.

File Description	Document
Link for Geotagged photographs of some of the events	[View Document](#)
Link for any other relevant information	[View Document](#)
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Ramananda College, being located in an economically backward region of the state, has always been proactive to innovate and develop best practices for social assistance programmes. Such innovation and best practices aim at inspiring students and other stakeholders to undertake activities that will help the society around them and provide students a scope to learn life skills while completing their education. Amongst a number of different practices, two best practices successfully implemented by the Institution are:

1. **Title of the Practice**

The *Annasatra Prakalpa* (provision of mid-day meal to college students)

-

This flagship feeding scheme of Ramananda College is designed for improving the nutritional standing of poor students belonging to economically backward and underprivileged sections to increase enrolment and retention for literacy improvement in higher education in the vicinity of the Institute as most of them are first generation learners. This Scheme follows a set of principles such as the meal should only be a supplement to the home diet, recurrent change in the menu to avoid monotony, use of regionally available foods and implementation of the standard cooking practices to skip loss of nutrients during the course of cooking.

  -

Ramananda College is situated in a backward socio-economic belt where many students coming from low socio-economic background are forced to discontinue higher studies as they fail to bear the expenses of their basic needs. The students, coming from families with many siblings, often have to work for fulfilling basic family needs. Insufficient transport facilities again result in nutritional challenges for students

residing in remote areas as they spend long hours to attend college. The girl students often fall sick in the college campus due to lack of food and nutrition as providing nutritional food and education to girl child is yet to be considered as priority in many of the local families. Considering such issues, the Institute has taken up this initiative for regularising students' attendance, retaining and helping them concentrate on their curriculum by showing a little humane treatment and understanding about the family backgrounds of the students.

The Practice

Neither a student who is hungry, nor a student who is ill can be expected to learn. On this premise this holistic initiative to augment the nutritional and educational status of the needy students willing to continue higher studies was taken up by the Institute four years back in 2016. This practice involves a cooked noon meal programme for providing nutritional support that can be availed free of cost on all working days by any of the presently enrolled college students belonging to economically backward class or underprivileged background. The cooks in the hostels are responsible for preparing these meals maintaining standard cooking practices to avoid loss of nutrients during the course of cooking. Funding for this scheme fully comes from voluntary contributions by the teaching and non-teaching staff of the college, alumni and some philanthropists. The *Annasatra* Committee consisting of teaching and non-teaching staff members, approved by GB and headed by the principal, manages the initiative. This committee is in the charge of closely monitoring and coordinating day-to-day chores involved in running this scheme. The students availing this opportunity need to enrol their names within 11 a.m. each day. In spite of having a provision of providing food to 100 students approximately the scheme has managed to provide food to 50-60 students per day during each academic session. The meal supplements to the home diet. The *Annasatra Prakalpa* tries to supply at least one-third of the total energy requirement, and half of the protein need by providing cereals, pulses, oils and fats, leafy vegetables, non-leafy vegetables, soya chunks etc. The initiative follows a routine of serving soyabeans at least thrice a week and mixed vegetables on the other days. During special occasions meal with fish or egg is also served. Any two of our teachers taste the cooked food every day before serving it to the students. The scheme has a dedicated bank account for itself and all transactions thereof are regularly audited in Annual Financial Audit. The scheme has played a critical role in a subtle way in eliminating 'classroom hunger' and facilitating the universalisation of higher education, reflected in marginally increased enrolment in courses, increased attendance in classes, improved performance of students in classes in terms of better attention span and academic progress. A clear chain of responsibility and accountability among teachers and the community has made the transformative potential of the scheme visible.

Evidence of Success

Annasatra Prakalpa has been proved to be a big achievement as food assistance programme in the Institute as the students availing this scheme have done remarkably well in 2019-2020 University Examination as well as average percentage of pass-outs has comparatively shoot up. Health and education are two aspects

that the country has been working on consistently through various efforts. This scheme, a significant initiative through private efforts, has consistently improved the position of students in higher education in this socio-economically underdeveloped segment in terms of health, education and nutrition resulting in increased enrolment, retention and attendance in the Institute and simultaneously impacting on nutrition of students in regular classes as well as parental aspiration of acquiring education for their children. The students, considering it difficult to continue higher studies without having proper food, now attend college more regularly and can aptly concentrate on their curriculum and classroom activities. Moreover, it's a matter of pride and honour that not even a single case of unwellness related to *Annasatra Prakalpa* has been reported during the last four years since its inception. This speaks volumes about the keen eye for quality & hygiene that has been meticulously maintained, despite severe budgetary deficits.

Problems Encountered and Resource Required

Four years have passed since *Annasatra Prakalpa* became a part of the daily routine in the Institute. In this passage of time, procedures have stabilised but still we face crumbling challenges to provide food to more students as the initiative has not yet received any financial assistance from none of the Government agencies. The voluntary contributions are not enough given the number of students the scheme should cover, as well as inflation causing the price of food items to skyrocket. More assistance from the stakeholders in the college, along with aid from the state/central governments would be a welcome step.

Needless to mention, more volunteers (from the student body and the faculty) are required to constantly monitor the kitchens to ensure the quality and hygiene of the ingredients used along with the cooked food and supervise the cooking process to avoid loss of nutrients during the course of cooking.

○

The Institutes specifically being located in the socio-economically backward regions of the state can adopt this best practice of serving Mid-Day Meal to economically backward and deprived students in higher education to improve enrolment, attendance and retention. Objectives and provisions of the scheme, modes of continuous financing, monitoring and evaluation mechanisms are to be set aptly before implementing to avoid sudden fund deficit, fake enrolments and maintain quality and hygiene of the ingredients and the cooked meal. The cost of cooking, infrastructure development, transportation of food grains and payment of honorarium to cooks and helpers involve a huge funding. On this premise, we suggest a steering cum monitoring committee to be formed at least at the university level to approve and monitor the programme, conduct impact assessments, coordinate with central/state governments to provide policy advice as the possibilities of this programme far outweigh the problems involved in its operation.

1. **Title of the Practice**

Extension Programme for local community development

-

Ramananda College, being an institution of higher education, has taken up some important Extension activities encouraging its students to

- develop a zeal for social work
- develop multidimensional skills like leadership, time management and effective social interaction
- improve their academic performance and teaching ability
- apply classroom knowledge for the benefit of others
- develop the character and personality of students and to make them well-rounded individuals physically, intellectually, and socially.
- develop awareness on social vices and the necessity of protesting against the same.
- internalize values of gender equality
- perceive the concept of "duties" as a corollary of "rights".

Context

Institute-neighbourhood village community, located in a backward socio-economic region, has been struggling with the challenges of uncleanliness, unhygienic and malnutrition conditions, open defaecation and lack of awareness relating to health and diseases.

Being primarily dependent on Government aided schools, most of the students herein either has no access or lack of access to digital learning, computer education, non-academic books. Education for children becomes the second priority in many of the families where children are forced for income generation activity for their survival. The vernacular schools lead to poor English communication resulting in unwillingness to continue higher education.

On this premise, the College naturally promotes institute-neighbourhood community development as well as sensitize students towards community needs and aims to facilitate a wider spread of education and awareness within the society through various extension programs organised by NCC, NSS, different departments and the Student Forum of the college.

The Practice

Initiating extension activities, the Institute has made a noteworthy contribution to the society and environment. It has been offering a teaching internship to students of different departments, who share their knowledge and learning experience with students in nearby schools and common people in the neighbouring areas. Students from departments of Bengali, Sanskrit and Nutrition volunteered to teach students at different schools in the town. Laboratory based departments like Physics, Chemistry, Mathematics, Computer Science, Botany, Zoology, Nutrition, Physiology and Geography invited school

students to their laboratories for demonstration cum hands on learning session, led by UG and PG students using experiments, instruments and specimen, on topics relevant to their curriculum.

The NSS Units of the college organize Special Annual Camps funded by affiliating university and Ramananda College in nearby villages and local slum areas i.e. Chowgan and Dwarika Gosainpur Gram Panchayet areas, Ward No-III under Bishnupur Municipality, Panshiuli and Mansa villages under the Belsuliya Gram panchayat and adopted village Abantika for creating awareness about health, open defaecation and sanitation through cleaning drains and roads and conducting seminars, social awareness on superstitions, child marriage, women empowerment, COVID-19 etc. and environmental awareness through seminars. Tree plantation, door to door survey by questionnaire and distribution of leaflets for health and educational awareness, health check-up camps including general health check-up by doctors, blood pressure check, blood group test, ECG of aged villagers are also arranged. All NSS volunteers, members of the Students' Union, several teachers and non-teaching staff usually carry out the noble responsibility of continuing these extension activities regularly.

NSS and NCC cadets regularly observe the days of social importance like World Forest Day, National Voters Day, International Day for Disaster Management, International Mother Language Day and so on. They organise social awareness programmes on World AIDS Day, Anti-tobacco Day and International Day against Drug Abuse and Illicit Trafficking and perform regular cleaning and sanitisation activities to maintain cleanliness and hygiene in the surroundings.

In synchronisation with NSS and NCC units, the departments of Bengali, Economics and Geography have conducted spelling correction programmes, socio-economic surveys of all the 19 wards and national map quiz for schools in Bishnupur Municipality respectively. The Women Cell consistently sensitize the surroundings to gender bias and women empowerment ensuring an inclusive and equal academic environment. The Students' Forum organises Blood Donation camps. Organising these extension activities regularly, the College strengthens College-Neighbourhood-Community network.

Evidence of Success

All these intellectual interventions in the community's living problems have been greatly successful in extending knowledge and other institutional resources to sensitize the community on issues relating to health, literacy, environmental and legal awareness, agriculture etc. Spelling correction programmes make the common people aware of correct spellings of words used in advertisements, signboards and so on. Socio-economic surveys explore the overall socio-economic condition and problems of Bishnupur Municipal area. Participating in national map quiz, the students of 14 schools have exposed to reading topographical maps.

Teaching internship by college students provide school students with the opportunity to experience new and advanced teaching methods, exposure to communicative English, access to digital learning, hands-on computer education and several non-academic as well as academic reference books that they are not exposed to on a daily basis. On the other hand, college students gain practical teaching experience inclusive of preparing lessons and teaching material and acquire an understanding of child psychology and the process of growth of the cognitive faculty.

All these initiatives develop student-community relationship and shape students into responsible citizens booming with leadership skill, sense of discipline, patriotism, spirit of adventure, ideal of self service and self-confidence through an educational process.

Problems Encountered and Resource Required

During this long journey of extension programmes, the Institute has faced the challenges of integrating formal and non-formal education and out of college learning processes. Reaching out to the larger sections of adults, several socio-economic and cultural groups using institutional resources adhering to the university system and especially deprived groups for the purpose of equalization of educational opportunities is a daunting challenge. The institute encounters problem in handling issues relating to literacy, child-labour, drugs and AIDS / HIV, gender issues with stress on gender equity, human rights education, consumer rights issues, communal harmony, cultural integration, self-employment generation and use of technology appropriate to the society.

Needless to mention, continuing all these programmes throughout the year and extending such activities more at the grassroot level for vulnerable groups requires more support and funding from the state/central governments as well as private or public-private initiatives.

Note

Working outside the college campus and college hours with diversified social groups of people expects a more inclusive curriculum adjusting education programmes at the grassroot level, handling issues on communal harmony and peace education, environment, panchayats and local development, health education for the community, women's empowerment and gender studies. On this premise, we suggest universities of backward segments to initiate change in the policies and procedures so as to make the university courses more accessible to the adult learners and establish a new relationship between the institute and government organizations/NGOs/Civil Societies/NGO networks or other professional bodies to address social issues.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)
Link for any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The institution attempts to adhere to its mission statement by effecting all-round development in its students, thus producing a body of individuals suited to the task of nation-building. While pursuing this goal, this institution has proved itself to be distinctive by accomplishing some exemplary achievements, all of which show its dedication to its goals as well as the positive results of the policies followed by the college.

In the academic sphere, the college has distinguished itself in several ways. Some of them are:

- **Teaching/Learning Using ICT:** By utilizing new technologies in its teaching-learning processes, the college has attempted to let its students access the most modern reservoirs of knowledge and also update them about the latest modes of study/research in their subjects. There are smart classrooms with projectors, computers, and audio-visual facilities. In addition, there is a learning management system (LMS) accessible through the college website that can be used by students and teachers alike.

- **Promotion of Research**: The college promotes high-quality academic research both subject-wise and in an inter-disciplinary manner. It encourages both students and teachers to participate in such research. Despite its relatively scant financial resources, the college has earmarked a certain sum of money as a research fund to be granted to faculty for research projects that show merit. This encourages the faculty to engage in research and publish their results, which adds to the general body of scholarly and practical knowledge available to humanity.

- **Certificate Courses**: The institution runs several certificate courses that are designed to train students in aspects beyond the curriculum, often opening up new avenues of employment for them. Ramananda College holds the unique distinction of being the first college in the district to have a Certificate Course approved by Bankura University, to which it is affiliated.

Apart from outcomes from activities that are directly academic in nature, the college has also achieved much in associated spheres. The most prominent of them are:

- **Alumni Activities**: The college has produced many prominent alumni, who have distinguished themselves in various fields or have held important positions in various branches of government service or private entities. The Alumni Association of the college, the Ramananda Mahavidyalaya Praktan Chhatra Samiti (Ramananda College Alumni Association) is actively involved in various academic and non-academic programmes run/organized by the college. These include providing financial assistance to students by individual alumni, financial support for development of

infrastructure of the college by individual alumni and the joint organization of seminars, legal aid camp and workshops along with the college.

- **Exceptional Gender Ratio**: The proportion of female students in the college is much higher than the proportion of male students, thus highlighting the college's aim of improving women's education in the district and the state. This also sends a strong message to local communities that parents should send their daughters to college to be educated and to become financially independent.

- **Electoral Literacy Club**: The college has set up an electoral literacy club whose objective is to educate students about the democratic system that take place regularly across India, and specifically in Bankura district. The broader aim is to increase awareness among local communities about the importance of elections in the country, the need to obtain the correct identity documents that are required to be allowed to cast votes, and, most importantly, the need to vote regularly in every election where a citizen is eligible to vote. The efforts of this club have already started showing results through its successful interaction with local communities and a general increase in awareness among students about the importance of voting.

- **Annasatra Prakalpa**: The "Annasatra Prakalpa" is a unique initiative taken by the college to provide a mid-day meal free of cost to every student who wishes to avail of this service. It was started by the Principal who realized that some of the students could not concentrate on their studies because they did not get enough food at home. This scheme is funded through voluntary contributions by the teaching, non-teaching staff, ex-students of the college and some philanthropers. Now, this scheme feeds dozens of students and has proved to be of immense help to them.

- **Sports Achievements:** The college has always believed in the concept of, "mens sana in corpore sano", a healthy mind in a healthy body. To that end, it has encouraged the participation of all its students, irrespective of gender, in sporting activities. College sports teams have achieved considerable successes in local, district-level and state-level tournaments, the most recent achievement being that the Ramananda College football team became champions in the state level Inter-College Football Tournament (2017-18), University Level (2018-19 & 2019-20) and District Level (2017-18 & 2018-19).

File Description	Document
Link for any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Ramananda College is unique among colleges in suburban areas offering science, arts, and commerce education to 2588 students, of which more than half are female students, with assistance from a large number of excellent State Aided College Teachers who have recently been given the status by the State Govt.

The college has over the years groomed many students who are well-established in academic, administrative, financial, and corporate sectors at home and abroad. It has a rich list of illustrious alumni such as, Dr. Tripti Sekhar Dutta,Visiting Professor, IIT, Kharagpur, Dr. Subrata Kundu, Assistant Professor IIT, Delhi, Dr. Sriknta Sinha, Scientist, Indian Space Research Organation. Dr. Subrata Raha, Professor SKBU and Dr. Arun Kumar Roy ,Principal Borjora College, both receipenst of Siksharatna Award, Govt. of W.B.,Dr. Subal Dey, formar Registrar, KNU.

For the benefit of locality and catering to the demand for upward progress in education in the state, the college functions as the study/ examination centre for IGNOUand Netaji Subhash Open University.

The governance of the institution is also reflective of an effective leadership embracing a participatory mode in tune with the vision and mission of the institution. Transparency is considered a *sine qua non* for an institution and thus it also maintains transparency in admission, examination and in administrative and financial matters.

The college is ever-vigilant about the environmental parameters of the premises and the surroundings. To reduce power consumption and use of renewable energy, solar lamps are used.There are high must solar lamps in the college campus. Under the project of West Bengal Pollution Control Board Rooftop Grid Connected Solar PV Power Plants have been installed in the college. An Eco Club and Green Audit help monitor environmental activities.

The College has plans to introduce new programmes both at UG and PG levels as per society and market demands in the near future. Considering the importance of skill development and employability aspect of education, introduction of many more effective and functional add-on courses is also on the agenda. This would enable the college to serve the community on a larger scale.

Concluding Remarks :

Ramananda College is a coeducation college founded by some visionary men of Bishnupur dedicated to the cause of spread of education among men and women of this backward region. Established in 1945, it has been engaged in providing need-based, skill-oriented, cost- effective, quality education to students, helping them to develop into globally competitive, employable and responsible citizens. It has steadily grown to become one of the wide-reaching colleges in West Bengal today, imparting quality education to more than 2500 students in 51 courses- 40 UG, 5 PG and 6 Certificate Courses. Enrolment of girl students has increased substantially over time to more than 50% of the total at present. The college caters a large number of students from the backward classes, minority community and economically weaker sections- a substantial percentage of them being first-generation learners.

Since the first NAAC assessment in 2007 the college has strived to excel in all fronts including infrastructure, good library resources, adequate sports and cultural facilities and a strong student support system encompassing Mentoring, Students'-Feedback, Remedial-Coaching, Grievance-Redressal-Cell, Placement-Cell, Women's-Cell, Provision for Free-Studentship-&-Scholarships to ensure holistic education and a healthy academic environment for the learners. Four PG and Two UG courses and Career-oriented programmes on Communicative English, Basic Computer Literacy, Cutting-&-Knitting and Modern Handicrafts have been introduced in recent years. The traditional teaching-learning method has been enhanced with ICT based modern techniques using Smart Classrooms, Computer Lab,Internet Facilities etc. Seminars and Workshops are organised regularly enabling teachers and students to keep themselves updated. Even though the college is not a research institute per se, research has been considered as an important integral part of the academic endeavours.Extension activities have got a big lift in recent times.There is scope for experimental learning through field surveys, project work and exhibitions. Students are sensitizedthrough talks and workshops on issues related to social responsibility, gender discrimination, environmental sustainability etc. All these reflect our commitment towards excelling as a centre for higher education. However, it would be fair to admit that the college is beset with several limitations. But then it has the will to outdo all limitations and grow.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
562	470	267	514	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
562	470	267	512	0

Remark : Revised as per the list attached.

Metric ID	
1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years** 1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
9	9	9	4	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
8	9	3	2	3

Remark : As per the course codes mentioned in the data template.

Metric ID	
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1146	1208	1360	1398	1267

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1146	1208	1360	1398	1267

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2492	2492	2492	2372	2372

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2497	2497	2452	2372	2372

Remark : Revised as per the supporting document attached.

| 2.1.2 | **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years
Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
\|---------\|---------\|---------\|---------\|---------\|
| 618 | 672 | 712 | 691 | 641 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
\|---------\|---------\|---------\|---------\|---------\|
599	617	622	612	612 | Remark : Counted only those seats filled against the quota.

| 2.4.2 | **Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**
Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
\|---------\|---------\|---------\|---------\|---------\|
37	34	34	35	31 | Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
39	37	34	36	32

Remark : Revised as per the list attached.

2.4.3 — **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**
Answer before DVV Verification : 1026
Answer after DVV Verification: 1023

Remark : Revised w.r.t 3.1 of the extended profile.

3.1.3 — **Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	6	0	3	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	3

3.1.3.2. **Number of departments offering academic programes**
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
20	20	20	20	20

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
20	20	20	20	20

Remark : Research projects funded by own college cannot be considered in this metric

3.2.2 — **Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4	6	3	3	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	0	1

Remark : Only workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship are considered

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3.3.2 **Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
38	30	20	26	36

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
4	10	10	7	8

Remark : Revised as per the clarification and data template.

3.3.3 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
12	8	21	15	12

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
5	10	20	16	17

	Remark : Updated as per the proofs
3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years** 3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.** Answer before DVV Verification: Answer After DVV Verification : Remark : Awards by Gram Panchayat is not considered. Also, recognitions only for extension activities are considered in this metric

3.4.2.1 Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4	1	2	1	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	1	0	0

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)** 3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years** Answer before DVV Verification: Answer After DVV Verification : Remark : Revised as per the proofs attached

3.4.3.1 Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
15	21	9	9	5

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
16	21	12	10	5

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years** 3.4.4.1. **Total number of Students participating in extension activities conducted in**

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1003	1188	740	504	365

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
931	1153	830	326	365

Remark : Revised as per attached proofs

3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	2	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	2	0	0

Remark : Collaboration of 2013 cannot be considered

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
75.15	80.67	20.17	8.45	82.13

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
47.967	46.559	38.585	36.163	40.346

	Remark : Revised as per statement provided by the CA
5.2.3	**Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)** 5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations***, etc.)***) year-wise during last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
16	8	4	4	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
21	8	3	2	1

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
16	8	4	4	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
16	8	4	4	1

Remark : Revised as per the proofs

5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** 5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	7	2	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	4	2	1

Remark : Revised as per the proofs attached

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
11	8	9	5	8

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
11	6	9	5	6

Remark : Updated as per the proofs attached. Multiple activities under one event is counted as once

6.3.2	**Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
71	76	71	71	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	0

Remark : N-List subscription of teachers sponsored by the college cannot be considered in this metric. Payment to attend workshops and seminars only is considered.

6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
11	7	1	3	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	5	1	0	0

Remark : Revised as per HEI input

6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
04	12	9	12	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
03	11	9	7	5

Remark : FDP Programmes are considered per year per teacher

6.4.2	**Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2.93549	1.33762	3.567754	0.9931	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

0	0	0	0	0

Remark : The donors could not be established. The money is reflected in the income statement, but there is no clarity on the donor agency

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
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938	938	880	38	37 | Answer After DVV Verification: | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
877	877	828	37	37	
1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
51	51	44	22	21 | Answer After DVV Verification: | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
45	45	43	21	21	
2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years** Answer before DVV Verification: 	2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
1008	1008	1007	953	953 | Answer After DVV Verification: | 2019-20	2018-19	2017-18	2016-17	2015-16
---	---	---	---	---
1008	1008	990	953	953	
3.1	**Number of full time teachers year-wise during the last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
105	93	88	84	74

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
108	94	88	85	74

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
121	123	117	98	97

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
123	112	106	98	97

4.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 56 Answer after DVV Verification : 51

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
68.27	159.94	9793	71.20	164.09

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
68.27	159.94	97.93	71.20	164.09