

মিটিং নং / Meeting No.	17.12.2019
তারিখ / Date	

NAME OF MEMBERS PRESENT

**সময় / Time**

- |                                     |   |  |
|-------------------------------------|---|--|
| १। 1. Shashi 17/12/19               | २। 8. Mohammad Ali Khan 17/12/19        | ३। 15. Apu Manna 17.12.19              |
| २। 2.                               | ३। 9. Saurya Sarkar 17/12/19            | ४। 16. Sudip Khan 17.12.19             |
| ३। 3. Narendra Rajin Malai 17/12/19 | ४। 10. Prasanta Das 17.12.19            | ५। 17. Bhaskar Chandra Sarkar 17/12/19 |
| ४। 4. Deepak Kr. Singh 17/12/19     | ५। 11. Nilanjana Chatterjee 17/12/19    | ६। 18. Prasanta Kumar Pal              |
| ५। 5. Ajit K. Datta 17/12/19        | ६। 12. Sujit K. Das 17.12.19            | ७। 19. Asmita Karmakar                 |
| ६। 6. Anshu Mandal 17/12/19         | ७। 13. Swarnab Kr. Jana 17/12/19        | ८। 20. Sreyasachi Chatterjee           |
| ७। 7. Tapas Kr. Sarkar 17/12/19     | ८। 14. Barikswata Bhattacharya 17/12/19 | ९। 21. Jibranjit Pal                   |

নং / No.	২২. Rajesh Mukherjee	রেজল্যুশন / Resolution Adopted
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30.	Kamela Ins.
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24.	Gangi Bose	12/12/2019
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25. Chikashree Mukherjee<sup>iii</sup> 17/12/2019

26. Mousumi Mukhopadhyay (Patu)

27. Sambashukh Sur

28. Bishnupada Malik.


29. Mrinal Kanti Dhole

### IQAC MEETING ON 17/12/2019

The meeting was presided by Dr. Swapna Ghorai, Principal & Chairperson, IQAC.

#### **Resolutions:**

1. Like previous years, every department will organized Students' Seminar / Workshop / exhibition.
2. Home assignments will be given to the students of various departments.
3. Teachers recommend for Wi-Fi zone in the college, so that students and teachers can access internet facilities.
4. All Departments will send mails to the students to obtain feedback.
5. There are proposal for staff training (Teaching and Non-teaching)
  - a. Computer training for teaching and non-teaching staff members who lack skill in using computers and other ICT devices.
  - b. If possible, some teaching and non-teaching staff should be trained about preparing Service Book.
6. There should on-line grievance portal on the college website.
7. The Enquiry Cell of the college office should work properly.
8. Some more college funded seminars / workshop should be organised within March / April 2020.
9. It is resolved that there will be regular co-ordination among the stakeholders and NAAC related works must be completed in time.
10. It is resolved that IIQA will be uploaded within April, 2020.

  
17/12/19  
Principal & Chairperson