

IQAC Meeting on 19.9.2019

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	তারিখ / Date	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	সময় / Time
	19.9.2019		IQAC Office	
১। 1.	Shahed 19/9/19	৮। 8. Kushi Chakraborty 19.9.19	১৫। 15.	
২। 2.	Sunil Kumar 19.9.19	৯। 9. Joy Ram Gori 19.9.19	১৬। 16.	
৩। 3.	Rajesh Mukherjee 19.9.19	১০। 10.	১৭। 17.	
৪। 4.	Narendra Kumar 19.9.19	১১। 11.	১৮। 18.	
৫। 5.	Mritunjay Singh 19.9.19	১২। 12.	১৯। 19.	
৬। 6.	Swarup Kumar 19.9.19	১৩। 13.	২০। 20.	
৭। 7.	Mohammad Ali Khan 19.9.19	১৪। 14.	২১। 21.	
নং / No.	রেজল্যুশন / Resolution Adopted			

## NOTICE

A meeting of the Internal Quality Assurance Cell of the college will be held on 19.09.2019 (Thursday) at 1.00 p.m. in the office of the IQAC in the college. All honourable members of the IQAC are requested to attend the meeting.

Your cooperation is solicited.

Shahed 11/9/19  
Co-ordinator, IQAC  
Ramananda College  
Bishnupur, Bankura



Shahed 11/9/19  
Principal  
Ramananda College  
Bishnupur, Bankura

Principal  
Ramananda College  
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### Agenda.

1. Appeal by the President G.B
2. Discussion on proposals by co-ordinator.
3. Review Report of AQAR, 2019.
4. Distribution of Responsibilities.
5. Plan of Action.
6. Misc.
1. Dr. Ajit Kumar Dutta
2. Dr. Kamala Das
3. Dr. Uday Chand Das
4. Dr. Rajesh Mukherjee
5. Dr. Asish kumar Mandal
6. Dr. Swarup Kumar Jana
7. Dr. Ajay Kumar Manna
8. Dr. Mohammad Ali Khan
9. Dr. Tapas Kumar Sarkar
10. Prof. Bishnupada Malik, T.C.S. (Invitee)
11. Dr. Mrinal Kanti Dhank, G.B. Member (Invitee)
12. Dr. Mrityunjoy Ghosh, G.B. Member (Invitee)
13. Mr. Parnab chatterjee
14. Mr. Bankim Chandra Chattopadhyay
15. Mr. Joyram Gorai
16. Mr. Baidyanath Das, G.B. Member (Invitee)
17. Mr. Kushi Chakraborty
18. Mr. Rabi Sankar Dutta (Invitee)

N.B. – External members have been informed by letter.

নং / No.	রেজল্যুশন / Resolution Adopted

## Resolutions of the meeting, dated 19.09.2019

The IQAC meeting is presided over by the Chairperson & Principal, Ramananda College, Dr. Swapna Ghorai.

### Resolutions :

1. Appeal by the President of the Governing Body has been placed before all member. The President has appealed to the all IQAC members to continue upto the proposed NAAC visit in 2020. Most of the members agree to continue till the proposed visit.
2. IQAC Co-ordinator proposes to engage one computer – skilled Officer Assistant for IQAC as per resolution of the Governing Body. It is resolved that an Office Assistant on daily-wage basis will be engaged with immediate effect.
3. Activities of the IQAC will be reviewed in each meeting of the Governing Body and IQAC resolutions will be implemented by the Governing Body with priority.
4. College website [www.ramanandacollege.org](http://www.ramanandacollege.org) has already been redesigned. It must be regularly updated by the website committee.
5. Co-ordinator reports that after submission of AQAR (2018 - 2019), the NAAC officer has started reviewing the report and also asked to upload some files the portal. It is resolved that all those files are to be uploaded as soon as possible.
6. Before puja vacation an Induction Meeting with all 1<sup>st</sup> Semester students will be conducted by the Principal. The date is fixed on 25.09.2019
7. A parent – teacher meeting with the guardians of newly admitted students will be held on 25.09.2019.
8. Initiative will be taken to construct ramp for physically challenged students.
9. Parents will be invited to join the Plantation Programme to be organised by NSS units on 25.09.2019.
10. Computer training will be provided to all students.
11. Career Advancement Cell will take initiative to conduct coaching classes for competitive examination.
12. All departments should preserve all important documents and keep their files ready for preparation of SSR.
13. Students' Seminar / workshop etc. for this semester must be completed within November, 2019.

The meeting ends with Vote of Thanks to the Chair.



*Swapna Ghorai*  
19/9/19  
**Chair Person and Principal**  
**Principal**  
Ramananda College,  
Bishnupur, Bankura