

Resolutions of the meeting, dated 29.06.2020

The IQAC meeting is presided over by the Chairperson & Principal, Ramananda College, Dr. Swapna Ghorai.

Resolutions:

1. The Coordinator reports that IIQA for NAAC Assessment and Accreditation is ready for submission. During the lockdown period due to Covid-19 outbreak, it was not possible to submit the IIQA within 30th April, 2020. NAAC office has intimated that the period of Assessment and Accreditation is extendable as per NAAC notification, dated 9th April, 2020. The Coordinator presents the IIQA to be approved by IQAC for submission. All present members have gone through the IIQA and approved it. It is Resolved that the IIQA will be submitted within 30th June, 2020. Total amount Rs. 29,500/- (25000 + G.S.T.) will be paid for this through online mode.
2. After the submission of IIQA, IQAC members will work fullfledgedly (as much as possible from home and online mode during lockdown period) to complete the SSR in due time.

The convenors of each criterion will regularly contact the other unit members, collect data/documents and will submit the first draft within 20th July, 2020. The process of completion of work may be done through online mode. If needed the convenors and unit members may meet at the college campus for integrating the whole work and resolving the issues of their criterion. If required office staff, librarians and departmental teachers will be consulted and will be requested to come to the college to prepare the SSR.

If data from office is required, that may be collected from the Head Clerk & IQAC Coordinator via online mode. Data from departments, teachers, Library, different committees may be collected from concerned person(s)/convenor(s).

3. For SSR and NAAC purpose all official and administrative works will continue through online /non-physical contact mode or at the college campus during lockdown period maintaining all norms of social distancing. The non-teaching staff members are providing valuable service to the college during lockdown.
4. The coordinator reports that all necessary documents including IQAC minutes (from 2015-2016 to 2019-2020) and Action Taken Reports (from 2015-2016 to 2019-2020) have been uploaded to the college website.
5. As the student member of IQAC Sri Kushal Chakraborty has been engaged in a job, Sri Pappu Shaw of English Hons. (4th Semester) is now nominated as the new student member of IQAC.
6. Throughout the lockdown period the faculty members have provided commendable service to the student community by online teaching-learning activity.
 - Regular online classes have been conducted either through college portal or through other online apps by the faculty members.
 - Teachers have provided notes, study materials, journal articles, questions-answers to the students through WhatsApp, e-mails, audio-video conferences, etc.
 - Most of the departments have prepared study materials which have been uploaded to the college website.
 - Most of the faculty members have prepared model questions which have been uploaded to the college website.
 - All departments have given online Home Assignments to all UG (Hons. and Programmes) and PG students, collected those Home Assignments and evaluated them. The entire process has been done online, via e-mail or WhatsApp.

- PG departments have completed Projects and most of the projects have been submitted to the Bankura University online.
7. Four departments- English, Political Science, Botany and Bengali - in collaboration with IQAC have successfully organized national and international webinars/lecture series. Resource persons, scholars and students from India and abroad have participated in these webinars. Initiative of such webinars during Covid pandemic situation has been highly appreciated. It is resolved that such webinars will be organized in future also.
 8. Online free-coaching for Competitive Examinations will be started by Career Advancement Centre. Online counselling for outgoing students will be organized by IQAC/departments/resource persons.
 9. With the help of Alumni Association online Communicative English training may be conducted free of cost. Other such initiatives which may be beneficial for students may be conducted. Faculty members should be encouraged to join online Faculty Development Programmes.
 10. Feedback from teachers, students, Alumni have been collected, analyzed and displayed on the college website. These will be placed to the Governing Body for appropriate action.
 11. The external member of IQAC, Mr. Sunil Singh requests all members to work whole- heartedly so that the SSR can be completed in time and the college can improve its grade.
 12. The Principal and Chairperson, IQAC, Dr. Swapna Ghorai says that the President of Governing Body, Prof. Shyamal Santra has instructed all staff of the college to be involved in all works related to NAAC, so that the SSR can be completed in due time. He also appeals to all members of IQAC to complete the templates of SSR and collect documents for different criteria either through online mode or at the college compass as per their convenience. She extends her thanks to faculty members for conducting online classes and webinars for the Interest of students during the lockdown period. She also expresses her thanks to non-teaching staff members for their involvement in official activities during the lockdown period.

The meeting ends with Vote of Thanks to the Chair.



Swapna Ghorai
29/6/2020
Chair Person and Principal

Principal
Ramananda College,
Bishnupur, Bankura